



CITIZENS OVERSIGHT COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING #67

Wednesday, December 5, 2018

6:00 P.M. in C-233 – President’s Conference Room



NAME	NAME
1 Joseph P. Zeronian, CHAIRMAN Senior Citizens Organization	✓ Linda Wah, Trustee Rep.
2 ✓ Dr. Bill Opel, VICE-CHAIRMAN Trustee Rep. Area 2	Resources/Support Staff
3 Jeff Wang Trustee Rep. Area 1	✓ Dr. Rajen Vurdien
4 ✓ Rick Olivarez Trustee Rep. Area 3	✓ Dr. Richard Storti
5 ✓ Bill Hawkins Trustee Rep. Area 4	✓ Dr. Todd Hampton
6 Dr. Richard Helgeson Trustee Rep. Area 5	✓ Mr. Richard Laret
7 ✓ Maria Morgan Trustee Rep. Area 6	✓ Mr. Jack Schulman
8 ✓ Sho Tay Trustee Rep. Area 7	Mr. Alex Boekelheide
9 ✓ Dr. Pamela, Short-Powell Bona Fide Taxpayers’ Organization	✓ Ms. Lissette V. Barnhart
10 ✓ Wade Winter PTSA or PCC Foundation	
11 ✓ Colin Kim Associated Student President	
12. Dr. Michael A. Giardello Local Business Organization	

1. Call to Order and Roll Call

Chair J. Etonian was not in attendance. Dr. Opel, Vice-Chair, called meeting to order at 6:05 pm.

2. Approval of Minutes – Meeting 66 – September 26, 2018

M/S/ P Motion to Approve Minutes. B. Hawkins/R. Helgeson. Correction requested. Approved once adjusted. (Committee members not present at the September 6th meeting abstained from voting.)

3. Projects Update

a. Dr. R. Storti presented a thorough report on the progress of Measure P Projects.

The following Projects have been completed:

- o HVAC & Electrical Upgrade, Dental Lab, Arts Scene Shop Upgrade C-270. (V111, V106)
- o R-Building Boiler Replacement, Miscellaneous Upgrades on previous projects

Projects that are awaiting DSA approval:

- Printmaking Classroom Upgrade, Elevator(s) Upgrade, Health Sciences Division Office, Sculpture / Ceramics

Projects currently in Progress/Ongoing:

- Asbestos Abatement, Geology Lab E-building Basement and Restroom Upgrades, Construction Management / Building Contingency, Access Compliance - C, R, V Building Barrier Removal / ADA Project.

Dr. Storti answered the committee members' questions and responded to their concern in regards to the progress of projects. He informed them that most of the them are coming to completion. He anticipated that all Measure P construction projects will be by June 30, 2019.

b. Measure P - Finance Report - Dr. Richard Storti

Dr. Storti provided the Committee members the one-page summary as of October 31st, for the Measure P Budget. The report included the original funds allocated to each of the projects, funds spent up-to-date, available funds per project to completion, moneys committed/encumbered for each project, and provided updated completion dates.

Dr. Storti provided a line-by-line review of the "available budget" (currently uncommitted funds) column on the Summary Financial Report. He reiterated that allocated funds remaining from completed Measure P projects are reallocated to cover other unforeseen critical Measure P construction projects that were not originally in the budget, such as asbestos abatement removal required at some of the Measure P construction projects. The available budget is also being used to fund, unforeseen ADA compliance requirements that need to be fulfilled before the completion of a bond project.

4. Annual Audit Report – Dr. Richard Storti.

Dr. Storti was happy to inform the Committee that there were no findings by Vavrinek, Trine, Day & Co., LLP for the third consistent year.

5. Committee Comments

Vice-Chair Opel and some of the Committee member requested the following info for the next Measure P meeting:

- Provide additional information in regards to have there been a refinance of the Measure P funds?
- If so, can a report refinancing report be provided and discussed at the next Measure P meeting?
- Can the Measure P Audit report be summarized with a brief verbal report at the next meeting?
- What is the percentage of projects that go to Small Businesses/local businesses?
- How many change orders were done on Measure P projects?

6. Public Comment

None at this time.

7. Future Agenda Items

Vice-Chair Opel requested the following items to be reagendaized

- R Building Boiler Replacement
- Miscellaneous cost for Upgrades on previous projects.

8. Future Meeting Dates

Wednesday, April 24th

Wednesday, August 28th

9. Adjournment

- Meeting adjourned at 6:50 p.m.