



**CITIZENS OVERSIGHT COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING #70**



Wednesday, August 28, 2019
6:00 P.M. in C-233 – President’s Conference Room

	NAME		NAME
1	Joseph P. Zeronian, CHAIRMAN Senior Citizens Organization	12 ✓	Dr. Michael A. Giardello Local Business Organization
2 ✓	Dr. Bill Opel, VICE-CHAIRMAN Trustee Rep. Area 2	13 ✓	John Martin, Trustee [REDACTED]
3 ✓	Jeff Wang Trustee Rep. Area 1		
4 ✓	Rick Olivarez Trustee Rep. Area 3	✓	Dr. Erika Endrijonas
5 ✓	Bill Hawkins Trustee Rep. Area 4	✓	Dr. Mike Bush
6 ✓	Dr. Richard Helgeson Trustee Rep. Area 5	✓	Mr. Richard Laret
7	Maria Morgan Trustee Rep. Area 6	✓	Ms. Lissette V. Barnhart
8	Sho Tay Trustee Rep. Area 7	✓	Mr. Alex Boekelheide
9	Dr. Pamela, Short-Powell Bona Fide Taxpayers’ Organization		
10 ✓	Wade Winter PTSA or PCC Foundation		
11 ✓	Dionne Shelton Associated Student President		

1. Call to Order and Roll Call

Chair J. Zeronian was not in attendance. Dr. Opel, Vice-Chair, called meeting to order at 6:05 pm.

2. Public Comment

None at this time.

3. Approval of Minutes

Meeting 68 – January 30, 2019 and Meeting 69 – April 17, 2020 were reviewed for Committee approval.

(M.S.p) R. Helgeson / W. Winter Motion to review minutes. Motion to approve Meeting Minutes. Motion carried. *(Members not present at the August Meeting abstain from voting.*

4. Measure P - Projects Update

- a. R. Laret, Executive Director – Facilities and Construction Services, presented a thorough report on the progress of Measure P Projects.

- TLC (Pathways). The Architect completed the plans and specifications package required to bid the remaining scope of work. A job walk was done on the week of August 12, 2019. Unfortunately, the lowest bidder exceeded base budget by 40%. In an effort to reduce the cost of some of the project, the District will execute the project using the multi-prime model, resulting in the remaining trade work will be contracted directly by Facilities. This model eliminates General Contractor's overhead and profit and can reduce the cost of completing the project up to 16% and ensures it remains at or below original budget.

The following projects in the design/development phase:

- The Ceramics / Sculpture Patio Cover is now at DSA for final plan review.
- The CEC Elevator Upgrade Project application is on hold while DSA reviews and comments on the certification package for the building application.
- The Sculpture Relocation to W-102 was Project approved by DSA on 02/14/2019 and is currently under review for constructability.
- Ceramics Tenant Improvement (structural wall opening) it was approved by DSA on 02/25/2019 and is now under review for constructability.

- b. **Measure P - Finance Report** – R. Laret.

R. Laret reviewed the one-page Bond Funds Expense summary as of June 30, 2019.

The report reflected the updated expenses and encumbrances as the tasks continue to move forward on the last stage of the projects. A line-by-line review and updated explanation was provided on how much of the funds are being dedicated to each project and the areas that have generated additional expenses.

R. Laret shared the impact some of the updated bids have on the progress of some of the projects. Since the Bond was awarded, the cost for material and labor has considerably gone up for most of the pending projects. In an effort to reduce some of the expenses, the Exec Director proposes using a multi-prime delivery method in which sub-contractors are directly sourced by the district to “cut the middle man out” for some of the remaining projects. This can result in a cost savings of 10% - 16% of the estimated cost by working directly with the specific trade contractors. Facilities is also proposing the utilization of PCC trade employees to work on some of the minor Measure P projects, which will also help to reduce the cost of work to be completed.

All projects are subject to the same requirements, such as insurance, DSA inspections, etc.

R. Laret noted that all requirements are followed and workers are in compliance at all times.

5. Committee Comments

The Committee members inquired on the progress of the Sarafian Building Project.

President Endrijonas was happy to share that after lots of meetings, traveling to Sacramento, lobbyists and Pres Endrijonas actively advocating, it paid off and once again the Sarafian Building Project is on the Governor's projects to be funded. The one significant change to the original funding request is that it will be funding 80% of the project (45M). Pasadena City College needs to fund the difference of the project expenses which it will be done.

As of today, PCC is working with architect firm for cost projection and at this point it is close to the original estimate. If all goes as scheduled, we project that demolition of the building will start as early as Spring 2020.

Trustee Martin inquired in regards to changes to the original blue print of the building. He asked if Facilities could provide information of the last blue print presented to the Board back when the project was introduced and the one that is currently in the works. One of his concerns was the number of elevators on the original plan and the usage of space. M. Bush confirmed that the plans PCC is currently working with are in compliance with DSA requirements.

6. Future Meeting Dates

- Meeting No. 71 - Wednesday, October 30, 2019
- Meeting No 72 - Wednesday, January 29, 2020
- Meeting No 73 - Wednesday, April 29, 2020
- Meeting No. 74 – Wednesday, August 26, 2020

7. Adjournment

Meeting adjourned at 7:20 p.m.