



**CITIZENS OVERSIGHT COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR MEETING #68**



Wednesday, January 30, 2019
6:00 P.M. in C-233 – President’s Conference Room

	NAME		NAME
1	Joseph P. Zeronian, CHAIRMAN Senior Citizens Organization	12 ✓	Dr. Michael A. Giardello Local Business Organization
2 ✓	Dr. Bill Opel, VICE-CHAIRMAN Trustee Rep. Area 2	13 ✓	Linda Wah, Trustee Rep. Resources/Support Staff
3 ✓	Jeff Wang Trustee Rep. Area 1		
4 ✓	Rick Olivarez Trustee Rep. Area 3	✓	Dr. Erika Endrijonas
5	Bill Hawkins Trustee Rep. Area 4	✓	Dr. Todd Hampton
6	Dr. Richard Helgeson Trustee Rep. Area 5	✓	Mr. Richard Laret
7 ✓	Maria Morgan Trustee Rep. Area 6	✓	Mr. Jack Schulman
8	Sho Tay Trustee Rep. Area 7		Mr. Alex Boekelheide
9	Dr. Pamela, Short-Powell Bona Fide Taxpayers’ Organization	✓	Ms. Lissette V. Barnhart
10 ✓	Wade Winter PTSA or PCC Foundation		
11	Colin Kim Associated Student President		

1. Call to Order and Roll Call

Chair J. Zeronian was not in attendance. Dr. Opel, Vice-Chair, called meeting to order at 6:05 pm.

2. Approval of Minutes – Meeting 67 – December 5, 2018

M/S/ P Motion to Approve Minutes. R. Olivares/W. Wade. Correction requested. Approved once adjusted. (Committee members not present at the September 6th meeting abstained from voting.)

3. Measure P - Projects Update

a. R. Laret, Executive Director – Facilities and Construction Services, presented a thorough report on the progress of Measure P Projects.

Projects currently under construction:

- TLC (Pathways), Upgrade – DSA completed their review. We will be able to resume construction but we will not get DSA approval until the V-building Air Handler project is formally closed out.
- Geology Lab/E Building Basement and Restroom Upgrade – General Contractor’s work completed, Audio / Visual items installed, Furniture installations and remedial work

completed. Instructors will begin stocking and moving equipment into the new areas on 2/11/2019.

Projects in the design/development phase:

- Ceramics / Sculpture Patio Cover project – Architect working with pre-DSA approved shade structure vendor for plans to submit to DSA.
- CEC Elevator Upgrade project – Richard Laret to talk to Carlos Araujo from DSA regarding moving forward with this project. We are currently awaiting DSA review and comments.
- Sculpture Relocation to W-102 - Architect has requested flow calculations for three fire hydrants around the W-building. That information will help the engineers provide the proper fire sprinkler design / system. Fire sprinkler design work progressing.
- Ceramics Tenant Improvement (structural wall opening) – LA Design Group began to work on plan and specification development. DSA intake review re-set for a date TBD.
- Campus wide Accessibility Plan – DSA approved the plans and specifications. Purchasing began the bidding process.

J. Schulman, R. Laret, and Dr. Endrijonas answered the committee members' questions from today's meeting and provided updated information in regards to previous project inquiries. R. Laret anticipated that if we continue to be on schedule, Measure P construction projects will be completed by June 30, 2019.

Dr. Endrijonas extended an invitation to all committee members for a Measure P Progress Tour. We will coordinate the tour to take place on the same day of the next Measure P meeting. More information will be provided in the next few weeks.

b. Measure P - Finance Report – R. Laret.

R. Laret reviewed the one-page Bond Funds Expense summary as of December 31st, 2018. The report reflected updated expense and encumbrances as several of the projects are moving forward with DSA approval.

A line-by-line review and explanation was provided on how much of the funds are being dedicated to each project and the areas that have generated additional expenses. When the Measure P projects were originally presented to DSA, the budgets did not account for unexpected expenses generated by additional DSA requirements related to access and code updates.

Added costs were also noted due to the current construction market and product inflation. These sources of additional unexpected expenses are noted in the Summary report. The budget gaps are funded from other Measure P projects residuals, reflected under Available Budget, which cover the additional unexpected cost.

4. Committee/Public Comment Comments

None at this time.

5. Future Meeting Dates

Wednesday, April 17, 2019

6. Adjournment

Meeting adjourned at 6:50 p.m.