



2017-2018 Fall Planning and Spring Budget Retreat Evaluation Summary

June 2018

N=33 total responses

The Fall Planning Retreat and Spring Budget Retreat are bookend events to the College's Integrated Planning Cycle. The Fall Planning Retreat is designed to provide a budget outlook and other information pertinent to the planning portion (Annual Update) of the cycle. The Spring Budget Retreat capstones the cycle and includes the process of developing the final budget prioritization lists for resource requests that came through the Annual Update process. Budget Retreat attendees are provided the resource requests and a rubric for prioritization. The final prioritized list is given to the Superintendent/President and College Council for approval before being provided to the Assistant Superintendent/Vice President of Business and Administrative Services.

Sixteen members of various campus constituents attended both the Fall Planning Retreat and Spring Budget Retreat. Nine attended just the Spring Budget retreat and eight attended just the Fall Planning retreat. The average attendance at each retreat was thirty campus constituents. Members from three of the College's shared governance committees, Budget and Resource Allocation Committee (BRAC), Planning and Priorities (PnP), and the Institutional Effectiveness Committee (IEC) are invited to each retreat. Additional members from each of the College's governance bodies are invited to the retreats including the Academic Senate, Associated Students, Classified Senate and Management Association. This is to insure the opportunity for broad participation. Participants were surveyed after the retreats.

Significant Takeaways

1. General understanding of the College Budget is improving.
2. General understanding of FTES and apportionment as it relates to course scheduling is improving
3. A majority of respondents felt they participated meaningfully in the resource request prioritization process but there is room for improvement.
4. A general knowledge of the relationship between productivity and efficiency in course scheduling is improving but still needs further professional learning opportunities.

Fall 2017 Planning Retreat

One of the main topics covered at the Fall Planning retreat in 2017 was enrollment management and FTES apportionment. The College is making a concerted effort to have members of the college constituency groups understand the concepts of attendance accounting, FTES generation, and the balance between productivity and efficiency in class scheduling.

Of the respondents that attended the Fall Planning retreat most indicated they understood how FTES and attendance accounting methods are related to the budget. A majority felt they had a better understanding of productivity and efficiency as it relates to course scheduling. Chart 1 displays the positive responses to the questions on the enrollment management presentations. Of particular note is the 84% positive response (agree or strongly agree) to understanding

the relationship between FTES and the college budget.

Two other topics that were discussed at the Fall Planning Retreat were "Planning for Equity" and student support services available to serve our students. A majority of respondents either agreed or strongly agreed that their knowledge of planning for equity (95%) and available student support services (84%) were increased because of the information provided at the Fall Planning retreat. Chart 2 displays the positive responses to these survey questions.

Chart 1—Enrollment Management

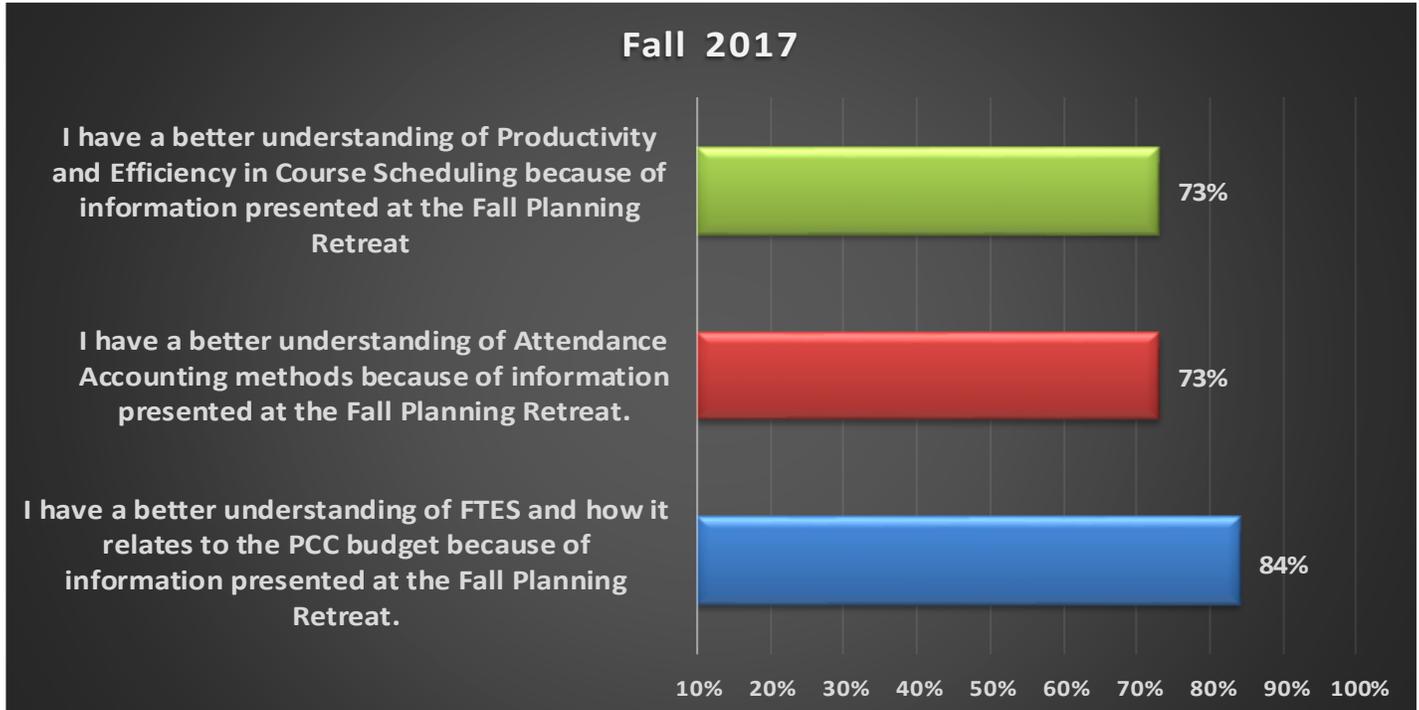
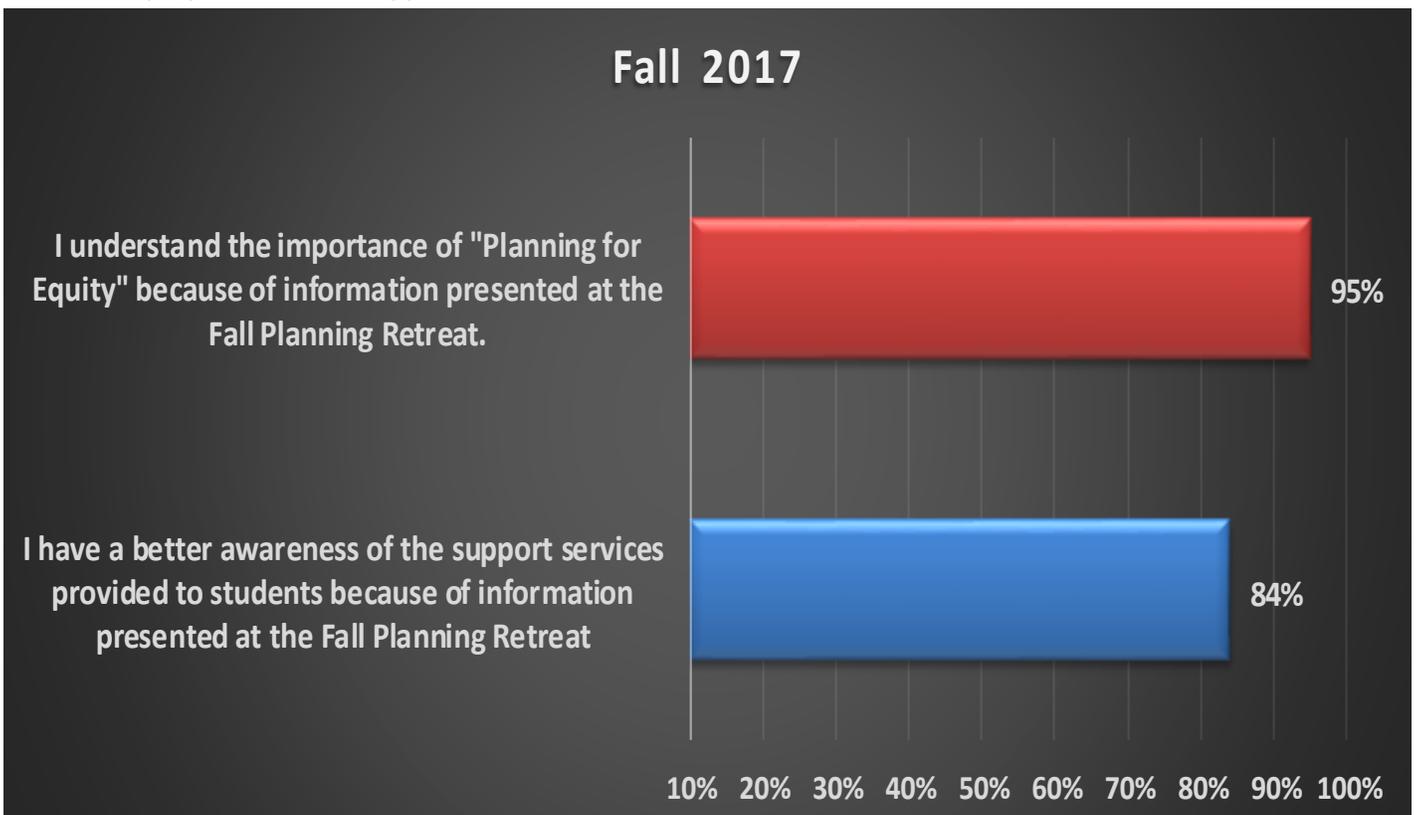


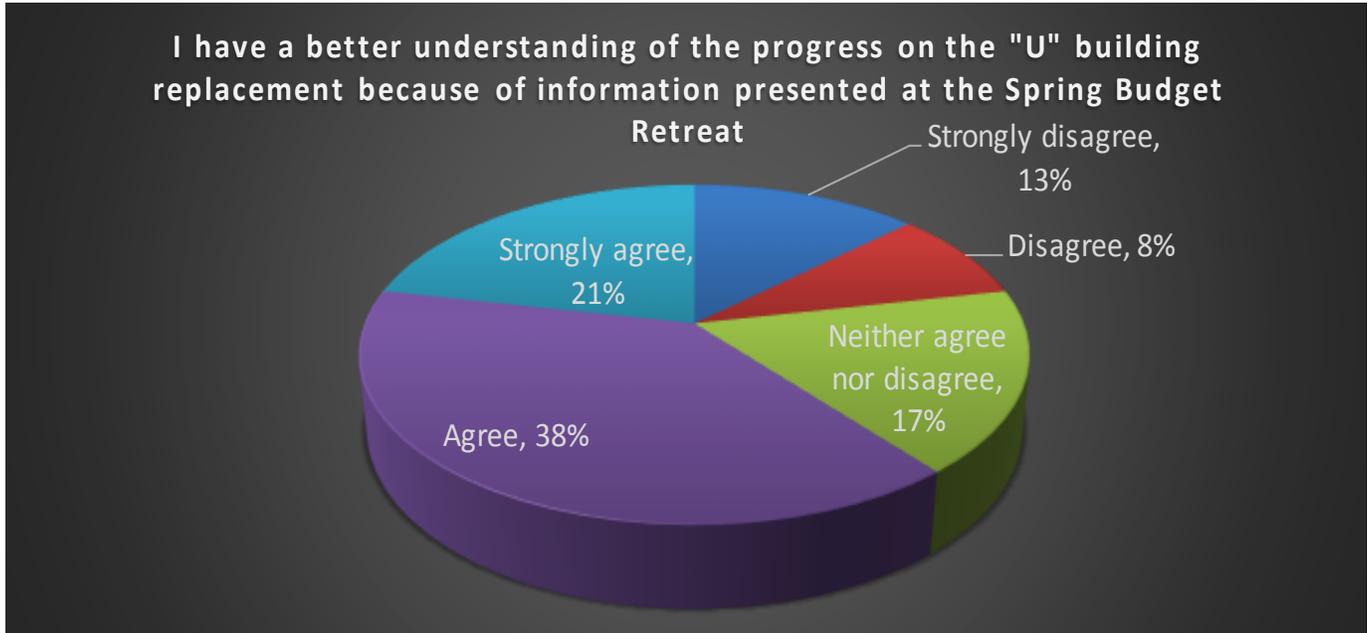
Chart 2—Equity and Student Support



Spring 2018 Budget Retreat

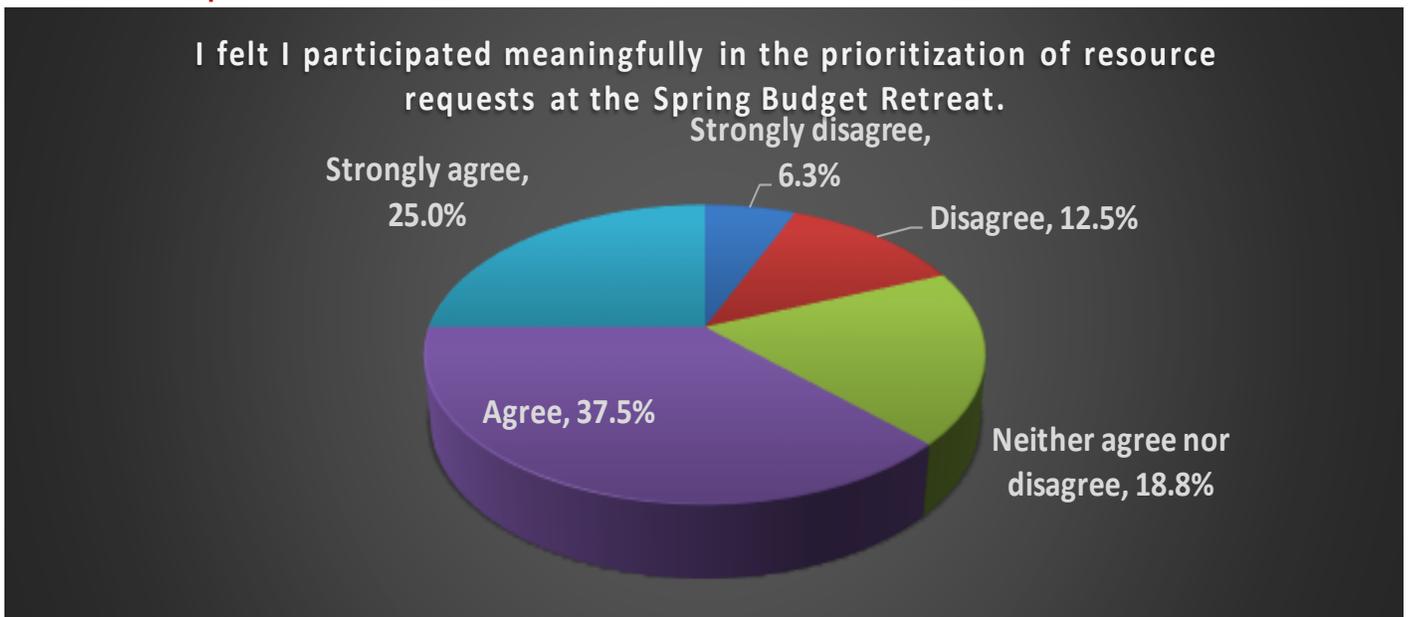
One of the more difficult concepts presented at the Spring Budget Retreat was the status of state funding for the “U” building replacement project which has been in flux. The Chart 3 displays respondents current understanding of the “U” building replacement project funding. Although a majority indicated a positive response to this question (59%) it was not an overwhelming endorsement and more information will need to be provided as funding is secured.

Chart 3—U Building Replacement



A fundamental part of the Spring Budget Retreat is the resource request prioritization process. The pie chart below displays whether retreat participants felt they were able to participate meaningfully in the process. As the chart indicates, a majority of respondents felt they did participate meaningfully in the prioritization process (62%). But this leaves room for improvement in the process for next year.

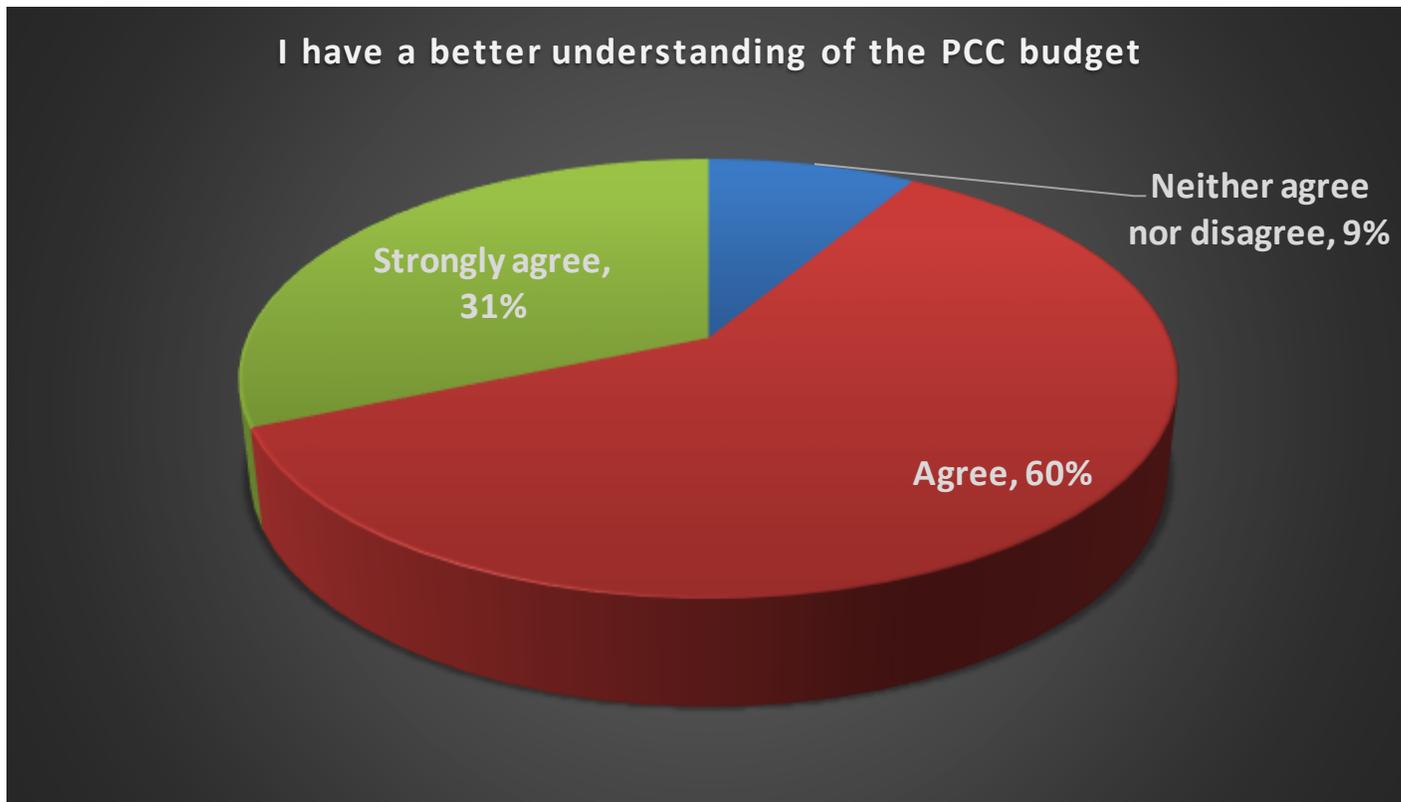
Chart 4—Participation in Prioritization Process



Fall 2017 Planning and Spring 2018 Budget Retreat

At each retreat there was a presentation on the current and projected PCC budget. The college is focused on providing greater transparency in the overall budget process and how the budget is allocated. The pie chart below displays if respondents felt the budget presentation contributed to their understanding of the PCC budget. No one disagreed or strongly disagreed, but 9% had no opinion either way.

Chart 5—Understanding of PCC Budget



Each year the Office of Institutional Effectiveness in collaboration with the College’s Planning and Priorities (PnP) Standing Committee works to improve the Integrated Planning Cycle. The Fall Planning retreat kicks off the cycle and the Spring Budget Retreat is the capstone. As important issues and topics are identified by PnP, College Council, and the College’s administration they will be added to the Fall and Spring retreats.