



MEMORANDUM OF UNDERSTANDING

By and Between

PASADENA AREA COMMUNITY COLLEGE DISTRICT

And The

PASADENA CITY COLLEGE FACULTY ASSOCIATION

The parties to this MOU understand and agree to modify Article 7.4 of the collective bargaining agreement as follows;

7.4 EVALUATION OF NON-CONTRACT HOURLY PAID EMPLOYEES

7.4.1 Newly hired non-contract hourly paid employees will be evaluated during their first semester of employment and, if still employed at the college, will be evaluated again prior to the conclusion of their sixth semester so that they may be eligible for Adjunct Reemployment Priority (see 18.1). Failure on the part of the District to evaluate an adjunct faculty member by the completion of the sixth semester shall constitute a satisfactory evaluation. All other conditions for Adjunct Reemployment Priority apply (see 18.1). After the sixth semester of service, non-contract hourly paid employees will be evaluated at least once every six (6) semesters.

7.4.2 The evaluation will be conducted by a designee of the vice president of instruction appointed by the division dean. After notification of the designee, the adjunct faculty member may request that a different evaluator be appointed. The adjunct faculty member may also suggest a potential evaluator at that time. If, however, the division dean and adjunct faculty member cannot come to agreement about the designee, the division dean shall conduct the evaluation.

7.4.3 The components of evaluation will include:

- Student Evaluations
- Self-Evaluation Report
- Visitation and Report
- Conference

7.4.4 A written report of the evaluation will be discussed with the employee by the designee, signed by the employee, and submitted to the Office of Human Resources for inclusion in the employee's personnel file.

Signatures of this MOU by designated representatives of the District and PCCFA shall be binding on both parties effective upon execution of this document.

Dated: September 17, 2016

PASADENA CITY COLLEGE
FACULTY ASSOCIATION


By:


Mark Whitworth, FA President

Dated: September 12, 2016

PASADENA AREA COMMUNITY
COLLEGE DISTRICT

By:


Rajen Vurdien, Ph.D.
Superintendent/President