



**PASADENA AREA COMMUNITY COLLEGE DISTRICT
COUNCIL ON ACADEMIC
AND PROFESSIONAL MATTERS**

Tuesday, March 21, 2017
2:00 PM – 3:30 PM
President's Conference Room C-233

Summary Notes

Members in attendance: J. Cho, S. Fleming, V. Foster, T. Giugni, C. Olivo, S. Rose, R. Vurdien,

Guest: L. Norman, R. Storti, M. Whitworth

- 1. Call to Order:** Meeting called to order at 2:04 p.m. by President Vurdien.
- 2. Approval of Meeting Notes:** January 24, 2017 - approved
- 3. Announcements**
President Vurdien will attend the legislative breakfast and the college promise announcement.
- 4. Public Comments on Non-Agenda Items**
None. V. Foster motioned to switch agenda items 6 and 7.
- 5. Campus Labs as an Assessment Tool**
V. Foster stated that a software demo was completed in February, and asked whether or not the software was going to be adopted. VPI Giugni stated that he will examine the software currently being used, and contact the appropriate committees for feedback. VPI Giugni added that the software should have catalog and course scheduling capabilities. V. Foster stated they will go through the vetting process. VPBS Storti added that they will need to look at all software options.
- 6. 2nd Level Faculty Interview Schedule**
V. Foster emphasized the importance of scheduling second and third level interviews in a timely manner, and inquired about the feasibility of scheduling second level interviews either the same or the following day.
VPI Giugni stated that he is at the second level interview step for most positions, and has provided his availability to HR. VP Norman added that schedules permitting second level interviews may be scheduled the day after first level interviews, however applicants should be given advance notification.
- 7. Distance Education**
V. Foster shared the following concerns about distance education: (1) How are faculty going to get pedagogical support with an online environment? (2) DE committee has made several

recommendations that are in limbo, there is uncertainty over where the recommendations go next.

(3) Issues with DE leadership.

VPI Giugni stated that the college is reevaluating DE. VPI Giugni stated he will meet with faculty to discuss the issues at hand. In regards to pedagogical support for faculty, Katie Datko will remain in her role through the end of the academic year. V. Foster stated she is concerned with the management of the DE area, and the lack of communication between management and the DE committee. V.

Foster added that recommendations made by the DE committee should go to senate, and not directly to the VPI. S. Fleming shared additional

concerns: (1) Decisions about instruction are being made by department managers without including faculty input, and this could impede academic freedom. (2) DE department needs to work with the DE committee more effectively. VPI Giugni stated that moving forward there needs to be conversations between administration and academic senate in regards to how to support DE.

8. Future Meeting Date: Due to spring break the April 18 meeting date was moved to April 25.

9. Adjournment: 3:12 p.m.