



**PASADENA AREA COMMUNITY COLLEGE DISTRICT
COUNCIL ON ACADEMIC
AND PROFESSIONAL MATTERS**

Tuesday, January 24, 2017
2:00 PM – 3:30 PM
President's Conference Room C-233

Summary Notes

Members in attendance: S. Fleming, V. Foster, T. Giugni, C. Olivo, S. Rose, R. Vurdien,

Absent: R. Bell, J. Cho, **Guest:** L. Norman, R. Storti

1. **Call to Order:** Meeting called to order at 2:02 p.m. by President Vurdien.
2. **Approval of meeting notes:** November 15, 2016 - approved
3. **Announcements**
President Vurdien shared that he will be attending the Southern California job fair in Los Angeles for community college districts on January 28, 2017 at the Hilton LAX.
4. **Public Comments on Non-Agenda Items**
None
5. **Management Hiring Policy**
V. Foster asked if the policy will be rewritten. A hiring committee would prefer to send one candidate to the final interview. President Vurdien stated that the policy will remain as is and for management positions he wants to see three candidates forwarded to him. VP Olivo added that it is better to send more than one candidate forward because there are many factors that weigh into the hiring process i.e. reference and background checks.
6. **Faculty Hiring Policy**
V. Foster stated that there was some discussion about rewriting the current policy. President Vurdien stated that he would like to revisit revising the policy and has asked VP Norman and C. Kollross to work with the senate.
7. **Professional Development Policy**
V. Foster requested an update on the revision of the policy. VP Norman stated that the policy has been reviewed, however, she would like to include input from the new PD Director.
8. **Academic Master Calendar, Spring**
V. Foster is scheduling the academic senate master calendar and asked if there are any upcoming items that should be included. Upcoming meetings will include one hour of business and a one hour study session. President Vurdien recommends a study session on (1) the strong workforce development, and (2) budget. VP Storti stated he is available to provide a presentation.
9. **Announcements**
None
10. **Future Meeting Date:** March 21, 2017
11. **Adjournment:** 2:48 p.m.