# OER Committee Meeting Minutes

## Date | time 9/11/2019 12:00 PM| Location Library – Orientation Room

### MEMBERS

Chair: Walter Butler

Bookstore: Manuel Moreno

Business: Julie Kiotas

Counseling: Lily Tran

Distance Ed: Leslie Tirapelle

DSP&S: Mark Sakata

Language & ESL: Laura Godio, Manuel Sanchez

Math & Computer Science: Jose Castanon, Raelynn Garcia

Natural Sciences: Susan Bower

Noncredit: Teresa Deukmedjian, Sarey Torres

Social Science: Thea Alvarado, Jennifer Fiebig

Associated Students: TBD

### Present:

Walter Butler, Mark Sakata, Laura Godio, Jose Castanon, Raelynn Garcia, Teresa Deukmedjian, Thea Alvarado, Jennifer Fiebig, Manuel Moreno

## Agenda Items

**Introductions**: 12:00 – 12:05

Introductions made. Manuel Moreno is the bookstore’s new Course Materials Manager.

**ZTCD Progress/Updates; AB798 Bonus Funding:** 12:10 – 12:20

There are 2 adjunct counselors dedicated to assisting students in enrolling in ZTCD sections. The counselors will be meeting with Walter to review the “catalog” of ZTC sections to determine if any other degrees have enough ZTC sections for a “path”. In addition, there may be an outreach project with Alhambra in regards to on-boarding new students into the ZTCDs.

AB798 funding will be used principally for College 1 support to secure their goal of making their sections ZTC. There is also a project being developed for NUTR 11 (high-impact course), which entails a collaboration with CIS students in development of a program to track calories/nutritional needs.

**Committee Annual Goals:** 12:20 – 12:50

Committee members worked in small groups to discuss and identify goals for the upcoming year. These will be revisited throughout the year. One action was initiated I support of the identified goals: to reach out to PCC Courier as a method to increase marketing for the ZTC sections.

Identified Goals:

1. Increase awareness of ZTC sections through advertising/marketing

2. Develop an assessment plan for ZTC sections (SLO assessment)

3. Support department collaboration around ZTC efforts

4. Demonstrate local impact of textbook costs on students

5. Identify ways that divisions/departments can promote OER/ZTC alternatives for courses

6. Establishing OER Sabbaticals

**Division Updates / Wrap Up:** 12:50 – 1:00

Math: New adoptions are being looked into and identified.

Scheduling: Moving forward, individuals in each division that have been responsible for reporting out ZTC sections to scheduling will be inputting these themselves into Banner without needed to report out. Walter will be working with Jaclyn to determine the best way to support this new effort.

Library: Follow up to the lawsuit involving LACCD and accessibility (particularly with MyMathLab - Pearson) is being handled at the system level due to potential ramifications. Updates will be shared as we learn more.

## Resources

OER Libguide: <http://libguides.pasadena.edu/oer>

Vision Resource Center: <https://visionresourcecenter.cccco.edu/>

AB 798 / Cool4Ed: <http://cool4ed.org>