# OER Committee Meeting Minutes

Date | time 9/27/2017 12:00 PM| Location Library – Orientation Room

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| MEMBERS PRESENT   * **Chair**: Walter Butler * **Bookstore**: Lea Nava, Leslie Thompson * **Counseling**: Lily Tran * **Distance Ed**: Leslie Tirapelle * **DSP&S**: Alex Marositz * **Language & ESL**: Laura Godio * **Math & Computer Science**: Jose Castanon, David Matthews * **Noncredit**: Sarey Torres * **Social Science**: Julie Kiotas | GUESTS   * Kathy Green, English |

## Agenda Items: NOTES

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| TOPICS |
| Current Grants – Updates (AB798, ZTC Planning)  AB 798 Grant is still in effect. The grant runs through Spring semester. It supports professional development. Discussion of possible future workshops.  ZTC Planning grant runs until the end of September. A request to put in an extension was submitted, and waiting for approval.  The ZTC Planning grant identified Social and Behavioral Science AA as the possible degree path.  Need to consider how to establish a cohort of students to move through the courses.  Still need ENGL 1A and POLS 001 to complete the pathway. |
| Textbook Request Form; SB 1359  SB 1359 requires that all community colleges have courses with zero-cost textbook materials be labeled as such in their online class of schedules by January 2018. An attribute is setup in Banner to allow students to filter the courses as “Zero-Textbook-Cost Classes”. Class sections will be updated with this attribute for the Winter 2018 schedule.  Textbook request form has been revised and updated to include OER as a category.  Discussion over “required”, “optional” and “not required” options and their implications for financial aid and misunderstanding of students of when they are required to purchase a textbook. Bookstore might include signage by books that are not required to purchase but are still required texts. |