# OER Committee Meeting Minutes

Date | time 10/25/2017 12:00 PM| Location Library – Orientation Room

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| MEMBERS   * **Chair**: Walter Butler * **Bookstore**: Lea Nava, Leslie Thompson * **Counseling**: Lily Tran * **Distance Ed**: Leslie Tirapelle * **DSP&S**: Alex Marositz, Mark Sakata * **Language & ESL**: Laura Godio, Manuel Sanchez * **Math & Computer Science**: Jose Castanon, David Matthews * **Natural Sciences**: Susan Bower * **Noncredit**: Teresa Deukmedjian, Sarey Torres * **Social Science**: Julie Kiotas, Linda Stroud, Thea Alavarado | PRESENT   * **Chair**: Walter Butler * **Bookstore**: Leslie Thompson * **Counseling**: Lily Tran * **Distance Ed**: Leslie Tirapelle * **DSP&S**: Alex Marositz, Mark Sakata * **Language & ESL**: Laura Godio, * **Math & Computer Science**: David Matthews * **Noncredit**: Teresa Deukmedjian, Sarey Torres |

## Agenda Items

### TOPICS

**Introductions**

**Current Grants – Updates (AB798, ZTC Planning, ZTC Implementation)**

**Phase II: ZTC Implementation:** We were awarded $150,000. The grant funds can be used to support curriculum development for courses that are in the Social and Behavioral Sciences AA path.

**AB798:** The grant continues until the end of Spring Semester. Can be used for Noncredit Courses. The funds can only be used for PD. Divisions/faculty can request PD (workshop) related to OER/curriculum development**.**

**ZTC Planning:** This grants ends Oct. 31st.

**Winter Schedule**

**SB 1359:** must indicate “ZTC” sections in class schedule, and they must be searchable**.**

Leslie sent out an email to Deans on Oct. 9th that should have been shared with faculty that defines what counts as a ZTC class. Faculty are supposed to fill out the TB Request form and return to Deans.

Marketing to students: Example from Kapiolani Community College of schedule of ZTC sections, which they label as Textbook $0. : <https://www.kapiolani.hawaii.edu/academics/textbook-zero/>

**Three Initiatives**

As a committee, we have more than OER: also ZTC (not necessarily OER).

1. OER

2. ZTC Pathway

3. SB 1359 – ZTC sections

May need to reconsider name of the committee as initiatives continue to grow and expand. Ex: Affordable Textbooks? Is this something that might be coming our way?

**Department Updates**

**?s: When are the section updates due? Is there a central place/process for them?**

A: The Winter class schedule is live. (surprise!)

The class updates should be going to the Deans. The scheduling office will not accept updates directly from faculty. With updates, CC Walter. Walter can also assist with faculty questions.

Winter early registration begins Nov. 2nd.

Spring schedule available Nov. 20th. Spring early registration begins Nov. 27th.

Keep sending updates, if you have them. The class schedule can be updated.

**?: Should we create a survey to target students enrolled in OER courses?**

Associated Students sends out an Annual Survey to the student body. Last year, they included OER questions. We could target individual faculty – but how would survey be distributed? Could it be included in Canvas? Should we email? Should we gather student information and email directly to the students?

**?: Can a Canvas shell be created in general for OER sections as a template?**

A shell could be created, but once downloaded, faculty can customize. So, embedded survey may not be the best option. Shells have been created for Math 125 / Math 131.

There are Canvas shells being developed around OpenStax textbooks that will be available in the Canvas Commons. The Psychology text definitely has one available. There may be other courses available at this point.

**?: Are OER textbooks in Canvas? (Math 131?)**

Faculty should be able to make their OER textbook available in Canvas.

If Faculty are not using Canvas, though, then the students will need to access the OER textbook through another website (such as OpenStax for Math 131). May need to verify with students when asking for help if their professor is using Canvas or not.

**Math Department:**

Math 131 has approved its own in-house text that will probably become available Fall 2018. Faculty will be able to decide between the OpenStax text and the In-house text.

Math will need to check which faculty are using MyMathLab / WebAssign. Sections using the homework platform should not be labeled as a ZTC section. Math is working on developing content in MyOpenMath. If MyOpenMath is used, this would count for a ZTC section.

**Counseling:**

Meeting on Monday with Walter, Leslie, Lily, and Myriam to discuss enrollment for ZTC pathway.

Starfish: early alert system for student success/support. Could use for guided pathways.

**Wrap-up**

For next meeting: Discuss OER tools / resources to better equip ourselves on assisting faculty’s questions.

Ask faculty in divisions if there are any specific needs or questions for OER. Workshops – possibly plan for Spring?

## Other Information

Resources:

* OER Website: <http://libguides.pasadena.edu/oer>
* Cool4Ed (CCC / CSU / UC OER): <http://cool4ed.org/>
* CCCCO OER: <http://extranet.cccco.edu/Divisions/AcademicAffairs/OpenEducationResources.aspx>
* CCCOER: <http://cccoer.org>