



Student Success Standing Committee Meeting MINUTES

Tuesday, April 7, 2020 | 1:30 PM – 3 PM | Confer Zoom

Committee Co-Chairs: Michaela Mares-Tamayo and Shelagh Rose

Present: Akilah Brown, Armando Duran, Carlos Altamirano, Carrie Starbird, Cristina Salazar-Romo, Cynthia Olivo, Dan Huynh, Dionne Shelton, Isela Ocegueda, Jason Robinson, Julius Duthoy, Liliana Martinez-Kaufman, Linda Hintzman, Margaret Boles, Michaela Mares-Tamayo, Myriam Altounji, Natalie Russell, Niki Dixon, Shelagh Rose, Susanna Faljyan

Absent: Carol Calandra, Christopher West, David Ramirez, Richshell Allen, Samantha Molina

Minutes Issued By: Natalie Pacheco

The meeting commenced at 1:38pm.

I. Agenda Item #1: Opening/ Minutes Approval

- a. Review and approval of meeting notes from March 10, 2020.
 - i. The minutes were approved by unanimous consent. No abstentions. Approved.

II. Agenda Item #2: Information Sharing

a. Student Experiences and Updates during COVID-19

- i. There is a survey coming out during the week of April 6th that will allow students to provide feedback on stressors they are experiencing. A compiled list of resources will also be emailed to PCC students. A pass/ no pass web form is also being created and will be uploaded onto LancerPoint for students to complete.
- ii. Excused Withdrawals (EW) will replace Withdrawals (W). Students can choose to take an EW until the end of the semester. The only impact an EW *may* have on a student is on their financial aid. If a class is part of a major or pre-requisite, then it should be taken for a letter grade, not as pass/no pass. PCC is currently working on converting W to EW for students that were dropped by faculty after March 11th. Also, if a student takes an incomplete and does not complete the course within a year, they will get an EW instead of the grade they would have earned.
- iii. Dr. Olivo is working with the Office of Instruction to identify classes that need to be cancelled this semester. She is also working on securing funds through SEAP and the Flea Market that will aid in assisting students during this time.
- iv. Remote tutoring is ongoing through 11 centers and programs.
- v. A PCC Online weekly bulletin is being emailed out to faculty on Fridays regarding professional development.
- vi. All EOP&S and Foster Youth opportunities and resources can now be accessed online or via phone.
- vii. A student survey was launched through the Office of Institutional Effectiveness on March 27th inquiring about impacts of COVID-19 on their personal, professional, and academic lives. It will be closing Friday, April 10th and already has 2,200 responses.
 - About 30% of respondents noted they would like to be contacted for help. D. Huynh is currently working with M. Altounji to provide her with those student names.
 - About 70% of respondents were very to extremely concerned about the impact COVID-19 would have on their daily lives.



- About 30% of respondents want more info regarding employment and jobs right now. The next highest need noted was regarding food and meals.
- About 20% of respondents said they need/would like additional support.

III. Agenda Item #3: Discussion and Development

a. AB 943 and Equity Plan Update

- i. Assembly Bill 943 opens up SEAP funds to be used to provide emergency financial assistance to eligible students, such as students who have experienced unforeseen financial challenges that may impact their ability to persist in their course of study. In order to begin using SEAP funds for this purpose, the Chancellor's Office is requiring colleges to update their Equity Plan Executive Summary to reflect that SEAP funds will be used for emergency student aid. These efforts must be coordinated with the Financial Aid office as well.
- ii. M. Mares-Tamayo asked for a motion for the Equity Plan Executive Summary to be amended as follows under Metric 2: "iii. Partner with the Office of Financial Aid to support more awareness of, applications for, and access to funds available through FAFSA, California Dream Act, and other forms of aid *including, but not limited to, emergency student financial assistance.*"
 - Motion made by L. Hintzman and Seconded by C. Altamirano. The motion was approved unanimously.

IV. Announcements

- a. The next meeting will be on April 21st from 1:30pm – 3pm.

The meeting adjourned at 3:00pm.