



Student Success Standing Committee Meeting MINUTES

Tuesday, September 17, 2019 | 1:30 PM – 3 PM | President's Conference Room

Committee Co-Chairs: Michaela Mares-Tamayo and Shelagh Rose

Present: Akilah Brown, Armando Duran, Carlos Altamirano, Carol Calandra, Carrie Starbird, Christopher West, Cristina Salazar-Romo, Jason Robinson, Liliana Martinez-Kaufman, Linda Hintzman, Margaret Boles, Michaela Mares-Tamayo, Myriam Altounji, Natalie Russell, Samantha Molina, Shelagh Rose, Walter Butler

Absent: Dan Huynh, Dionne Shelton, Isela Ocegueda, Richshell Allen

Minutes Issued By: Natalie Pacheco

I. Agenda Item #1: Opening/ Minutes Approval

- a. Review and approval of meeting notes from September 3, 2019.
 - i. Motion to approve: C. West. Second: C. Calandra. No abstentions. Approved.

II. Agenda Item #2: Discussing and Development

- a. **Revisiting Working Groups and Network Mapping**
 - i. M. Mares-Tamayo reviewed the goals of the working groups and reviewed information on the Equity Plan relating to the five metrics the working groups will be focusing on. Committee members broke into their groups and continued to add to them resources and activities that could be implemented on campus to assist in achieving Equity Plan goals.
 - ii. After group brainstorming, committee members came back together and each group shared key findings and ideas they felt they could move forward with. The goal is to begin inviting outside members to participate in taking on these new challenges on a larger scale at PCC.
- b. **Equity-Minded Guiding Questions**
 - i. Equity-minded questions will be created as guidelines to be used when revising BP's and AP's moving forward. BP's and AP's have mandated revision cycles and general guidelines will assist in completing the revision process with an equity lens. The Student Success Committee will be collaborating to create these guidelines.

III. Information Sharing

- a. **Strengthening Student Success Conference and PCC Team**
 - i. A group of 12 PCC employees will be attending the Strengthening Student Success Conference in October. The SEA Program application process was used in selecting 8 employees to be funded through the SEA Program and 4 to be funded through the PD Classified Employee/Manager fund. The selected applicants will be meeting prior to and after the conference to see how their learnings can be implemented on campus.
- b. **Open Educational Resources Sub-Committee**
 - i. W. Butler shared the ZTC courses success data for PCC with the committee. Over 15,000 students enrolled in ZTC sections, which is estimated to have saved students over 1 million dollars in the past year at PCC alone. W. Butler also shared that there is a new student centered and managed project happening and he reviewed the OER committee goals for 2019-2020.

IV. Announcements

- a. The next meeting will take place on October 1st in the President's Conference Room.