



## **Student Success Standing Committee Meeting MINUTES**

**Tuesday, September 3, 2019 | 1:30 PM – 3 PM | Library Terrace**

**Committee Co-Chairs:** Michaela Mares-Tamayo and Shelagh Rose

**Present:** Akilah Brown, Carlos Altamirano, Carol Calandra, Carrie Starbird, Christopher West, Cristina Salazar-Romo, Dan Huynh, Dionne Shelton, Isela Ocegueda, Jason Robinson, Linda Hintzman, Margaret Boles, Michaela Mares-Tamayo, Myriam Altounji, Natalie Russell, Richshell Allen, Samantha Molina, Shelagh Rose, Miguel Beltran

**Absent:** Armando Duran, Liliana Martinez-Kaufman

**Minutes Issued By:** Natalie Pacheco

### **Discussion/ Decisions Made:**

#### **I. Agenda Item #1: Opening/ Minutes Approval**

- a. Review and approval of meeting notes from May 28, 2019.
  - i. Motion to approve: C. Altamirano. Second: A. Brown. No abstentions. Approved.

#### **II. Agenda Item #2: Information Sharing**

##### **a. Recap of 2018-2019 in Student Success Committee**

- i. All committee members took time to introduce themselves. The mission and charge of the committee was reviewed with members. This is the Student Success Committee's 3<sup>rd</sup> year and the goal remains to identify gaps and barriers experienced by our disproportionately impacted students, create spaces of empowerment for our students, and maintain a student first approach from recruitment to exit.
- ii. Last Spring, the Student Success Committee heavily focused on the New Equity Plan. At the last Spring semester meeting, members looked at activities that revolved around the essential strategies they identified for the five metrics. These activities are planned to align with the goals of the New Equity Plan.

##### **b. Meeting Schedule (and Locations!) for 2019-2020**

- i. Student Success Committee meetings for the year have already been sent out. Committee members were directed to the calendar invites for meeting location, as we will be meeting in the Library Terrace Room, President's Conference Room, and Circadian on different dates.

##### **c. Guided Pathways and Related Developments:** The committee took time to review the five elements of the Guided Pathways framework: (1) guided entry (2) career communities (space and network) (3) program maps, curriculum, and instruction (4) support services, and (5) guided exit.

- i. Welcome Center
  - This year the Welcome Center was located in the Wi-Fi Lounge and had more programs participate than in previous years, including the PASS program and EOP&S. A Play Date event also took place in the Welcome Center where parenting students were able to drop off their kids while they went to different departments and were able to be registered. Representatives from the community and state agencies were available as well.
- ii. First Year Experience (Tito, Myriam, Shelagh, & Brock)
  - Over Summer, M. Altounji and Brock Klein, Associate Dean of Pathways, began brainstorming how they could further help new students who have never attended college before (or only have a very minimal amount of units), as well as dual enrollment students. After hosting a meeting regarding these activities, they are working on multiple



ideas to help first time students from the point of recruitment, to enrolling, and through their first year.

### **III. Discussion and Development**

#### **a. Revisiting Working Groups and Network Mapping**

- i. Next time the committee meets, members will get back into their smaller working groups to begin brainstorming how to implement activities around campus that will focus on the five metrics. Groups will have an opportunity to invite colleagues from outside the committee to help with these activities and goals. Groups will have time during committee meetings to report out on progress and updates. More detail will be provided at the next meeting.

### **IV. Announcements**

- a. The next meeting will take place on September 17<sup>th</sup> in the President's Conference Room. The committee will be meeting on even weeks of the Fall and Spring semesters.
- b. Club week is next week and departments can reserve a space.
- c. An email will be going out to the campus community about funding availability and applications for the RP Strengthening Student Success conference.
- d. Latinx Heritage Month events will begin on September 17<sup>th</sup>.
- e. There will be four student/staff mixers in September. Flyers will be emailed out to committee members.
- f. ALE Dodger Night will be on September 20<sup>th</sup> and tickets are now available for purchase.
- g. Graphing calculators are available for students to rent at the library for the entire semester.
- h. The Office of Student Life has a limited number of passes to the Huntington Library available for check out. They must have their PCC ID's.