



**Student Success Standing Committee Meeting MINUTES**  
**Tuesday, May 28, 2019 | 1:30 PM – 3 PM | Library Terrace**

**Committee Co-Chairs:** Michaela Mares-Tamayo and Shelagh Rose

**Present:** Akilah Brown, Armando Duran, Carlos Altamirano, Carol Calandra, Carrie Starbird, Dave Smith, Isela Ocegueda, Jason Robinson, Laura Hayes, Liliana Martinez-Kaufman, Linda Hintzman, Margaret Boles, Michaela Mares-Tamayo, Natalie Russell, Shelagh Rose, Susanna Faljyoun

**Absent:** Anna Davis, Charlene Potter, Christopher West, Colin Kim, Dan Huynh, Faith Sy Go, Jessenia Montoya, Jennifer Noble, Kahlil Ford, Myriam Altounji, Sarah Jo, Zeinab Raad

**Minutes Issued By:** Natalie Pacheco

**Discussion/ Decisions Made:**

**I. Agenda Item #1: Opening/ Minutes Approval**

- a. Review and approval of meeting notes from May 14, 2019.
  - i. Motion to approve: A. Brown. Second: M. Boles. Abstentions: L. Hintzman. Approved.

**II. Agenda Item #2: Information Sharing**

**a. Guided Pathways and Related Developments – Myriam, Shelagh, and Tito**

- i. S. Rose presented on PCC's Guided Pathways components. PCCPathways will be sending message updates (e.g. services offered) to all incoming students, including non-Pathway first year students. Non-Pathway first year students will be able to use certain Pathways services and the Pathways Center will be rebranded as the First Year Student Center to serve all new students.
- ii. A new system for curriculum management will make it easier to update new curriculum and degree requirements.
- iii. Guided exit will now have auto awarding of certificates.
- iv. The contract for hotspots will be reported in the June Board meeting. Hotspots will work for up to 6 devices. 30 will be ordered and piloted for the 2019-2020 academic year.

**III. Discussion and Development**

**a. Working Groups and Network Mapping**

- i. Working groups were formed and focused around categories that run through all five metrics.
- ii. The committee proceeded to complete and discuss a mapping activity to identify specific activities and processes that will help accomplish the five metrics.
- iii. Groups were as follows:
  - Enrollment: C. Altamirano, C. Calandra
  - Retention: L. Hintzman, N. Russell, J. Robinson, S. Rose
  - Transfer Math/English: C. Starbird, I. Ocegueda, A. Brown
  - Completion: M. Boles, S. Faljyoun
  - Transfer: A. Duran, D. Smith

**IV. Announcements**

- a. The next meeting will take place in Fall 2019.