



Student Success Standing Committee Meeting MINUTES
Tuesday, March 5, 2019 | 1:30 PM – 3 PM | Library Terrace

Committee Co-Chairs: Michaela Mares-Tamayo and Shelagh Rose

Present: Carlos Altamirano, Myriam Altounji, Margaret Boles, Akilah Brown, Carol Calandra, Armando Duran, Linda Hintzman, Michaela Mares-Tamayo, Liliana Martinez-Kaufman, Jennifer Noble, Isela Ocegueda, Dan Huynh, Khalil Ford, Shelagh Rose, Natalie Russell, Carrie Starbird, Dave Smith, Susanna Faljyan, Crystal Kollross

Absent: Graciela, Caringella, Valerie Foster, Audrey Joseph, Anna Davis, Laura Hayes, Jason Robinson, Charlene Potter, Christopher West, Carl Yin

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Agenda Item #1: Opening/ Minutes Approval

- a. Review and approval of meeting notes from November 27, 2018.
 - i. Motion to approve: A. Brown. Second: C. Calandra. Approved.

II. Agenda Item #2: Information Sharing

- a. **Vision for Success Overview**
 - i. C. Kollross provided a brief background of the Vision for Success goals that were released from the Chancellor's Office in 2017.

III. Agenda Item #3: Discussions and Development

- a. **PCC Local Goals**
 - i. C. Kollross presented on the local goal-setting process that is to align with the Vision for Success goals. She shared the goals are to be ambitious and achievable, should align with other plans being developed at PCC, and should make PCC's strategic direction clear and actionable. The five goals will focus on (1) completion (2) transfer (3) unit accumulation (4) workforce and (5) equity.
 - ii. The Student Success Committee has been tasked with setting the local goals for (e) equity, which are to align with the system-wide goal of reducing equity gaps across all measures through faster improvement of traditionally underrepresented student groups and, eventually, fully closing those achievement gaps within 10 years.
 - iii. C. Kollross provided the committee with the baseline numbers of traditionally underrepresented student groups who earned associate degrees, certificates, and transferred in 2016-2017. The committee began discussion about what the local goal should be for these groups.
- b. **New Equity Plan**
 - i. The New Equity plan gives a sense of PCC's overall goals. The goals should be the same in the New Equity plan and the local plan and must be measurable.
- c. **SEA Program Conference Travel**
 - i. M. Mares-Tamayo presented a new process for SEA Program Conference travel funding. She presented the application to the committee and explained that the SEA Program team will identify conferences that meet integrated and EMP goals and are (a) hosted more than 50 miles away (b) more than one day in length and (c) require a hotel stay. An announcement will then be made to the PCC community for applications.



- ii. This process is meant to better align with the current conference travel funding practices of classified senate, academic senate, and managers association, as well as make the funding more equitable and accessible to new and old conference attendees. Funding will range from \$1,100 to \$1,500 per recipient, contingent upon the budget allocated for the conference.
- iii. The group reviewing the applications will consist of five people: (a) the two chairs of the SSC (b) the classified employee representative from classified senate who sit on SSC and (c) the director of Professional Development. The group will review applications to ensure (a) cross functional representation (b) a balance between first time and repeat attendees and (c) the applicant's commitment to the SEA Program goals as reflected in their responses on the application.
- iv. Motion to approve application and process: C. Altamirano. Second: C. Calandra. No abstentions. Application and process for SEA Program Conference travel funding approved unanimously.

Action Items: Agenda Items for Next Meeting:

- Email out PowerPoint presented by C. Kollross. (*M. Mares-Tamayo, due: ASAP*)
- The next meeting will be held on Tuesday, March 19th and will consist of goal setting for the New Equity plan and local goals.