



Student Success Standing Committee Meeting MINUTES

Tuesday, October 30, 2018 | 1:30 PM – 3 PM | Library Terrace

Committee Co-Chairs: Michaela Mares-Tamayo and Shelagh Rose

Present: Michaela Mares-Tamayo, Shelagh Rose, Chris Morales, Faith Sy Go, Jessenia Montoya, Myriam Altounji, Kahlil Ford, Charlene Potter, Armando Duran, Jennifer Noble, Margaret Boles, Linda Hintzman, Jason Robinson, Carol Calandra, Susanna Faljyan, Akilah Brown, Carlos “Tito” Altamirano, Carrie Starbird

Absent: Laura Hayes, Liliana Martinez-Kaufman, Isela Ocegueda, Natalie Russell, Dave Smith, Vema Sanchez, Alex Boekelheide, Anna Davis, Haesung Kim, Zeinab Raad

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Agenda Item #1: Opening/ Minutes Approval

- a. Review and approval of meeting notes from October 2, 2018.
 - i. Motion to approve: C. Calandra. Second: L. Hintzman. Approved.

II. Agenda Item #2: Information Sharing

- a. Supporting Transfers at PCC
 - i. Current Data- Statewide and Local
 - Through the Gate from RP Group was reviewed, which identifies students in different continuums of the transfer process: transfer explorers, momentum students, students near the gate, students at the gate, and transfer achievers.
 - Transfer data from PCC to CSU and UC campuses was distributed to committee members and discussed. In order to close equity gaps, 173 more African American students and 340 Latinx students need to be transferring.
 - One of the greatest barriers is students not being aware that they should begin applying to transfer once they are at 30 units.
 - ii. New and Ongoing Efforts
 - The committee shared events and workshops that will be occurring every day of November to assist students with transferring. All events are listed on the transfer center website.
 - Transfer Tuesdays every week in November where students are able to walk in and speak with a transfer specialist, counselor, and financial aid staff member in D-205.
 - Personal statement writing workshops will be occurring in L-110.
 - Staff members will be training professors who would like to assist students in writing their personal statements.
 - Cal State LA will be hosting 3 events for PCC to check student’s applications.
 - A list of students who are possibly eligible to transfer has been divided and distributed across campus to different programs and departments in order to help connect them with transfer information and services at PCC.
 - Committee members separated into groups and discussed how to break down barriers faced by students who are ready to transfer.
 - Publicize transfer dates early on to inform students when specific steps need to be completed for the transfer process. Platforms for this idea could be Canvas, Lancerpoint, and the PCC website.



- Short videos for students with steps on how to transfer.
- Transfer glossary on the transfer PCC website.
- Sending year round notifications to students once or twice a month.
- Making it a priority to get more AD-Ts approved in different fields.
- Email out myth busters in October/November to get students ready for transferring.
- Possibly have English faculty give an assignment involving personal statements.
- Prompt students to begin thinking about transfer applications as they're applying for courses in the fall.
- Develop a transfer scholarship to assist students who are unable to pay their deposit.

III. Agenda Item #3: Announcements

- a. November 3rd is the last day for PCC students and employees to have free entrance to the Huntington.
- b. An altar will be set up outside of the CC building for Dia de Los Muertos from October 30, 2018 – November 1, 2018. Everyone is encouraged to bring photos and offerings.
- c. There will be Aztec dancers from 12pm – 1pm in the quad on November 1, 2018. The movie *Coco* will also be shown in the quad at 7:30pm.
- d. The Pathways student conference runs from November 13, 2018 – November 15, 2018 and is in need of judges. Everyone is encouraged to sign up.

Action Items:

- Email out flyers and information regarding transfer events in November. (*S. Rose & M. Mares-Tamayo, due: As soon as possible*)

Agenda Items for Next Meeting:

- Myriam will be presenting on educational plans and degree audits at the next meeting on November 13th.