

Campus DE Committee Meeting

Wednesday, March 28, 2018 – Library Terrace Room

Minutes

In Attendance:

Jeff Archibald, Jason Bettrue, Emily Ekshian, Martha House, Tammy Knott-Silva, Michael McClellan, Leslie Tirapelle, Lan Truong

Absent:

Isela Ocegueda, Mark Sakata

- I. Call to Order – 9:45 AM
- II. Welcome and introductions
 - a. The committee is a sub-committee of the Student Success Committee
 - b. In the Spring 2018, the committee will focus on learning foundational information about Distance Education in CA Community Colleges in order to be better equipped to develop/propose recommendations for college policies and procedures.
 - c. Will use Robert’s Rules. This is not a Brown Act Committee.
 - d. During this meeting we will discuss Federal rules and regulations
 - e. Next meeting, we will look at State and Local rules and regulations.
- III. Presentation – Federal Rules and Regulations
 - a. Higher Education Opportunity Act
 - b. Code of Federal Regulations (CFR)
 - c. Section 508 of the Rehabilitation Act
 - d. Title IV – Federal Financial Aid
 - e. State Authorization
- IV. Professional Development
 - a. @ONE is offering a course to support colleges in developing their own peer review process. Suggest that we take the course the next time it is offered.
 - b. OEI – online educational initiative. PCC may consider participating, but need to assess impact and resource needs
- V. Next meeting:
 - a. Continue presentation on compliance
 - b. Continue brainstorming on the committee’s “Distance Education – Opportunities and Challenges” Google Doc
 - c. Continue thinking about the development of the committee’s formal charter, strategic goals and also annual goals for the 18/19 academic year.
- VI. Adjourn – 11:15 am