



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Strategic Planning Standing Committee

Date: Monday, September 21, 2020 2:00 PM-3:00 PM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Matthew Henes

MEETING NOTES

In Attendance: Melissa Anderson, Alex Boekelheide, Rebecca Cobb, David Colley, Jennifer Fiebig, Stephanie Fleming, Marina Gonzalez, Matthew Henes, Veronica Jaramillo, Julie Kiotas, Crystal Kollross, Michaela Mares-Tamayo, Colleen Nanno, Cynthia Olivo, Gary Potts, Lindsey Reed, Liesel Reinhart, Carl Sheaffer, Raquel Torres-Retana, Kyle Schmidt, Sonya Valentine, Christina Zhang

C. Kollross called the meeting to order at 2:02 PM.

I. Review and approval of meeting notes from June 8, 2020

- Motion to approve as amended: A. Boekelheide. Second: J. Kiotas. Abstain: L. Panaligan. Approved.
- C.Kollross welcomed the committee. Committee members introduced themselves.

II. INFORMATION ITEMS

1. Integrated Planning Cycle - changes

- D. Colley discussed the integrated planning initiatives that have been embedded in the Annual Update and have been replaced with the EMP institutional priorities and strategies. Annual Updates are being written directly to the EMP.
- D. Colley reviewed the Resource Allocation Request Form that will need to be downloaded, saved, and attached to each tactic. Participants at the Budget Retreat indicated that there was not enough information to make informed decisions. This form captures more detail.
- D. Colley discussed the evaluation section and the action plan to collect evidence and institutional feedback that shows how each department and unit have responded to moving into a virtual space due to COVID-19. There is also a space for developing a plan for how to re-open for face-to-face instruction.
- D. Colley reviewed the Status Report in TaskStream and indicated that it is being brought back. There are two fields under each tactic, and it is a place where progress can be documented. This will be done towards the end of the cycle. Reports and evidence will

show how departments and units contribute to the fulfillment of the EMP and the mission.

2. Accreditation

- C. Kollross explained that the ISER is written and edited. She, T. Alvarado, and members of the Classified staff checked the evidence over the summer. The document is now being put through the shared governance process. The Classified Senate has signed off on it. The second reads will be done with Associated Students and Classified Senate. The Accreditation/Board Policy Review Committee is reviewing it as well. She shared that Trustee Brown was impressed with how well everyone worked together to get the document written.
- The site visit is scheduled for March. A webpage is being developed to give everyone a primer on accreditation and prepare for the site visit that will most likely be virtual.

III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Vision Statement

- C. Kollross indicated that the committee would continue to work on the vision statement and core values that will be presented to the College community. She explained that this is a dialogue about the vision of the institution and the core values that can be looked to for guidance.
- C. Kollross explained that the vision statement and core values might come back to the committee, and the committee would continue to work on them.
- C. Kollross shared the four proposed vision statements that were developed last year.
- L. Reinhart discussed the word “gaps,” and if this is the language that is consistent with how equity should be viewed.
- J. Kiotas indicated that “equitable outcomes” show that it's not just about education, but employment, etc.
- D. Colley discussed an equitable learning environment.
- The committee discussed vision statement four. C. Kollross incorporated the edits on the document.
- M. Anderson discussed promoting equity in a transformational, world-class way.
- R. Torres-Retana discussed “being a leading institution” as focused on an award.
- M. Mares-Tamayo discussed, “PCC will be known for” as reflecting community buy-in and community support beyond other community colleges.
- J. Kiotas suggested re-wording the vision statement, to begin with, “students will experience” and focusing on the people.
- Committee members provided input via the Zoom chat feature:
 - i. R. Cobb indicated, “I like the direct tie to the community, we are a community college, and we don't exist without our community.”
 - ii. C. Olivo added, “anti-racist, in pursuit of social justice and inclusion.”
 - iii. R. Torres- Retana added, “fair and inclusive.”
- K. Schmidt discussed the interpretation of the term equity.
- C. Zhang indicated that students may interpret terms such as equity and equitable differently and that the definition should be specified.

- S. Fleming discussed the call for action by students and being more explicit in the vision statement. She discussed the commitment to outcomes and action items.
- Committee members provided input via the Zoom chat feature
 - i. M. Henes suggested, “PCC will be known as a community that provides learning opportunities that work for all students. PCC will be known as a community that provides learning opportunities that work for students of all racial, ethnic, and economic backgrounds”.
 - ii. G. Potts indicated that the vision statement should be clear, as discussed by K. Schmidt and C. Zhang. He suggested incorporating the term “pathways.”
 - iii. The committee discussed replacing the term equity gap with achievement gap.
 - iv. M. Mares-Tamayo suggested, “students will experience a learning community that affirms who they are and the strengths they bring with them and creates the conditions for empowerment and support needed to meet their personal, academic, and career aspirations.”
 - 1. The committee discussed how this encourages student success.
 - 2. K. Schmidt indicated that affirming who the students are doesn’t consider students seeking to improve themselves. Overall, he like that the statements are student-based.
 - 3. C. Zhang suggested adding a second sentence, “PCC creates the conditions for empowerment.” She also likes that the statements are student-based.
 - 4. D. Colley suggested replacing “who they are” with “them.” K. Schmidt agreed with this suggestion.
 - 5. A. Boekelheide suggested starting the vision statement with “every student” instead of “students.” This would make it more specific and actionable. He also discussed “creates the conditions for support” and suggested that “support” be more actively stated.
 - 6. M. Henes suggested, “and provides the support needed.” He also discussed that using “them” as a singular pronoun may not be appropriate if the vision statement begins with “every student.”
 - 7. C. Kollross edited the statement based on the committee’s feedback.
 - 8. J. Kiotas suggested adding the word “safe” before the “learning community.
 - 9. A. Boekelheide suggested the statement, “Every student will experience a safe learning community that:
 - Affirms them and the strengths they bring with them
 - Creates the conditions for empowerment
 - Provides the support needed to meet their personal, academic, and career aspirations.”
 - v. L. Reinhart suggested, “PCC will lead community colleges in doing real work to dismantle structural racism and provide an equitable learning environment for our students.”
 - vi. R. Cobb suggested, “PCC meets students where they are and commits to providing pathways to success as defined by each student.”

- M. Gonzalez discussed the vision statement and its relation to the mission. Henes reviewed the definition of a vision statement with the committee. C. Kollross indicated that the vision statement is aspirational.
- M. Anderson discussed adding the specific stakeholders. C. Kollross explained that this would be included in the core values.
- C. Kollross explained that this vision statement would be sent to the committee for reflection and review during the next two weeks. At the next meeting, the committee will decide if it will move forward.
- M. Gonzalez suggested adding the word “transformational,” “every student will experience a safe and transformational learning environment.”

2. Core Values- the committee did not review this item.

IV. NEW ITEMS

1. Committee Evaluation Summary Review-the committee did not review this item.
2. Goals for 2020-2021-the committee did not review this item.
3. Annual Update – Resource Request Review with BRAC- the committee did not review this item.

V. ANNOUNCEMENTS

- C. Kollross thanked the committee for their work on the vision statement. She indicated that the vision statement and core values would be sent to the committee for review during the next two weeks. The vision statement and core values will be discussed and finalized at the next meeting.
- M. Henes thanked the committee for their input.

VI. ADJOURNMENT- 3:02 PM

--