



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Strategic Planning Standing Committee

Date: Monday, April 27, 2020 2:00 PM-3:00 PM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Matthew Henes

MEETING NOTES

In Attendance: Melissa Anderson, Alex Boekelheide, Manuel Cerda, David Colley, Jennifer Fiebig, Stephanie Fleming, Marina Gonzales, Matthew Henes, Veronica Jaramillo, Julie Kiotas, Crystal Kollross, Michaela Mares-Tamayo, Cynthia Olivo, Liesel Reinhart, Raquel Torres-Retana, Sonya Valentine

C. Kollross called the meeting to order at 2:02 PM.

I. Review and approval of meeting notes from March 2, 2020

- Motion to approve as amended: D. Colley. Second: V. Jaramillo. Abstain: M. Anderson. Approved.

II. INFORMATION ITEMS

1. EMP

- C. Kollross indicated that the new EMP is posted. An EMP number will no longer be required on forms.

2. FMP–Thursday, April 30th - 2:00 pm-3:30 pm Community Meeting

- C. Kollross reminded the committee that the FMP Community Meeting would be taking place on April 30.
- A. Boekelheide indicated that the meeting is open to the public.

III. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Annual Update Structure –Fall 2020

- C. Kollross reviewed the document with the committee.
- C. Kollross explained that the annual update is being revised to reflect the structure of the new EMP.
- D. Colley indicated this is a step forward in the planning process and indicating how the tactics address the strategies.
- L. Reinhart discussed the strategies and if they should be more specific. D. Colley indicated that they have been vetted and designed to be broad.

- M. Henes indicated that he appreciates the alignment of the annual update with the EMP. This is informative for participants in the annual update process.
- C. Kollross indicated there is information about transfer in the EMP, and this is one of the goals for the vision for success. The vision for success is in the EMP booklet.
- A. Boekelheide indicated that he thought this was great and asked how to have the EMP be front and center of the annual update process throughout the year.
 - i. D. Colley discussed a status report option in Taskstream. This report can be brought back to carry the process throughout the rest of the year.
- C. Kollross explained that the Board was enthusiastic about the new EMP.
- C. Kollross explained D. Colley would set up the new annual update structure in Taskstream if it were approved.
- Motion made by L. Reinhart to approve the revised annual update structure in Taskstream. Seconded by A. Boekelheide. No further discussion requested; no opposition; no abstentions. Motion approved
- C. Kollross explained that the strategies from the Student Equity Plan are also in the document.

V. ANNOUNCEMENTS

- A. Boekelheide announced the FMP Community Meeting taking place this Thursday, April 30, from 2 pm-3:30 pm via Zoom. The calendar event is on the website.
- C. Olivo announced a student town hall would be taking place on May 6. Students can present questions regarding anything that has happened during the pandemic relating to Student Services. Dr. Endrijonas will also be present.
- C. Olivo announced that Student Services is preparing to distribute the \$7.6 million CARES allocation to students. Awards are based on low-income indicators and federal government restrictions. Student equity and achievement funds will also be used. The emergency aid applications will be made available in Lancerpoint.
- M. Henes shared that Sharon Bober, John Hanley, and Leslie Tirapelle have worked hard on an abbreviated Form D. He indicated the form is instructive, accessible, and thorough and can change the way Form D's are handled in the future.
- C. Olivo announced that T. Alexander and university representatives would be hosting a transfer webinar on Friday.
- C. Kollross thanked the committee for approving the revised structure of the annual update. She explained that the committee would come back to the core values and vision statement in a couple of weeks.

VI. ADJOURNMENT- 2:33 PM
