



Flex Advisory Committee Meeting MINUTES

Friday, November 8, 2019 | 1:30 PM – 3 PM | C-217

Present: Jason Robinson, Bakhtawar Bhadha, Nicholas Hatch, Roger Yang, Shelagh Rose, Kirsten Ogden, Michaela Mares-Tamayo, Dyan Miller

Absent: Linda Valencia, Felisia Mitchell, Helen Au, Mikage Kuroki, Valerie Foster

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Approve Minutes

1. Review and approval of minutes for October 25, 2019.
 - a. Motion to approve: S. Rose. Second: D. Miller. Approved.

II. Share Information

1. Flexible Calendar Program Coordinator
 - a. N. Hatch will serve as the Interim Flexible Calendar Program Coordinator until the position is permanently filled. Applications are currently being accepted for the position.

III. Discuss/Develop/Decide

1. Norms for Working Together
 - a. The committee discussed the list of collective norms created at the last meeting and had suggestions for edits. The committee also inquired about sites or articles they could review for research based and inspirational professional development ideas. They agreed to email J. Robinson with any findings.
2. Spring 2020 PD Day
 - a. The committee revisited the idea of decreasing division time. Feedback from instructional deans was shared with the committee regarding this possible change, which included the need for longer divisional/departmental time. Possible topics mentioned for division time to be spent on were C&I, SLO, and pedagogy. The committee discussed and agreed that division time could be extended to last 2 hours and 45 minutes, with the following wishes in mind:
 - i. Time be built upon partnerships with deans and faculty
 - ii. Time be appropriately distributed between the division and departments
 - b. The committee discussed ideas for a morning session for classified employees and managers. The committee discussed having a “World Café” in Creveling. Members agreed to revisit this topic at a later meeting.
3. Fall 2020 PD Day
 - a. This agenda item was postponed.

Announcements

- The next Flex Advisory Committee meeting will be on November 22, 2019 in C-217 from 1:30pm – 3pm.