

**PASADENA AREA COMMUNITY COLLEGE DISTRICT
PROFESSIONAL DEVELOPMENT STANDING COMMITTEE**

TUESDAY, MARCH 27, 2018
12:00 P.M. – 1:00 P.M.

MINUTES

In Attendance

Jason Robinson
Valerie Foster
Brock Klein
Debra Krause-Cantarero
Bakhtawar Bhadha

Absent

Felisia Mitchell
Leslie Tirapelle
Denise Albright
Yuri Perez-Frias
Susan Bower

- I. Call to order at 12:11 PM
- II. Public comments on non-agenda items - None shared
- III. Approval of minutes for March 20, 2018
Deferred until next meeting
- IV. Information Items
 - 1 The committee will try working with one published agenda for the two meetings in a given month
- V. Discussion / Developing / Deciding
 - c. Professional Development Program

The Committee started discussion about what the “table of contents” for such a document should be? Jason recently attended a state-wide conference for PD and shared a sample table of contents from another college’s PD Program.

- There should be a connection between what appears in a hard-copy “PD Program” and the college’s PD website
- It might be helpful to include the roles and responsibilities for the various constituent participants within the PD organizational structure
- Include information about:
 - How to get a PD session to happen, if I have an idea for one
 - How to get a PD session to be “flex qualifying”
 - The steps needed to get approval/reimbursement related to attendance of a conference
- Provide justification for why we do PD the way that we do (i.e., reference what is known from research about what effective PD looks like)
- Include information about how effectiveness of PD is being measured
- Classified staff would like a career ladder
- Include an FAQ section

VI. Next meeting: Tuesday, April 24th, 12:00 pm – 1:00 pm, Library Terrace Room

VII. Announcements – none

VIII. Meeting Adjourned at 12:58 pm