

**PASADENA AREA COMMUNITY COLLEGE DISTRICT
PROFESSIONAL DEVELOPMENT STANDING COMMITTEE**

TUESDAY, MARCH 20, 2018
12:00 P.M. – 1:00 P.M.
MINUTES

In Attendance

Jason Robinson
Brock Klein
Denise Albright
Bakhtawar Bhadha
Debra Krause-Cantarero
Yuri Perez-Frias
Susan Bower

Absent

Valerie Foster
Felisia Mitchell
Leslie Tirapelle

- I. Call to order at 12:04 PM
- II. Public comments on non-agenda items - None shared
- III. Approval of minutes for February 27, 2018
- IV. Information Items
 - 1 Flex Day - What seemed to work well and what can be improved upon for future flex days?
 - The *Framework for Success* student video was connected to the day's theme and a great start.
 - The Mariana case study has taken life and seems to have resonated with faculty members and staff.
 - Consensus across feedback from morning breakout sessions: have a centralized place to display/share information about resources on campus.
 - Classified-staff breakout sessions could incorporate other topics such as – Bullying in the workplace and Technical Training.
 - An overall improvement of Flex Day follow-up is needed.

2 PD Community Forums

Upcoming conversations about professional development at PCC. Bulletins will be sent to staff.

- a. Faculty: Monday March 26th & Tuesday April 10th
- b. Classified Staff: Wednesday March 28th (12pm-1pm & 1pm-2pm)
- c. Foothill: Monday, April 9th
- d. Rosemead: Thursday, April 12th

3 Discussion / Developing / Deciding

a. Agreements for PD Committee.

To ensure this team's effectiveness and to support individual members having a productive experience, we all agree to

- Keep students at the center of our conversations and decision making
- Engage one another as equals, and always with respect
- Communicate clearly and honestly
- Listen to one another with an open mind
- Seek clarity around our goals and topics of discussion
- Work productively and focus on creative solutions
- Seek clarity around decision-making process, and the expectations that may arise out of decisions
- Speak and act in ways that foster trust

b. PD Committee Mission & Goals

There was some initial discussion about developing a Mission & Goals statement for the Committee (Currently it reads: "The Professional development Committee will guide the college's comprehensive professional development program and activities in support of the Educational Master Plan")

- Various ideas/concerns pertaining to the broader PD program at PCC were raised
- Classified staff wants a career ladder, but there has been no movement on this
- We need to incorporate things like CPR training. How does this type of training fit with the mission/goals, etc.?
- No consensus about next steps was established. We need to continue looking at this mission/goal statement

4 Next meeting: Tuesday, March 27, 12:00 pm – 1:00 pm, Library Terrace Room

5 Announcements – none

6 Meeting Adjourned at 12:55 pm