



Professional Development Standing Committee Meeting MINUTES

Friday, November 1, 2019 | 12 PM – 1:30 PM | C-217

Meeting Facilitators: Jason Robinson, Valerie Foster, & David Colley

Present: Jason Robinson, Azniv Mekhitarian, David Colley, Susan Bower, Valerie Foster, Roger Yang, Brock Klein, Richshell Allen, Liesel Reinhart

Absent: Katina Williams, Cathy Hanson, Felisia Mitchell

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Opening: Welcome & Introductions (@12:00pm)

II. Reviewing agenda/ Approving minutes

- a. Review and approval of minutes from October 18, 2019.
 - i. Motion to approve: B. Klein. Second: S. Bower. Abstentions: L. Reinhart. Approved.

III. Sharing Information

- a. **Abriendo Caminos – Opening Pathways to Institutionalize Equity Grant (Oct. 1st)**
- b. **Child Development Center PD Workshop (Oct. 18th)**
- c. **Understanding/Responding to LGBTQ Microaggressions (Oct. 22nd)**
- d. **FRISK Training (Nov. 1st)**
- e. **SanFACC Fall 2019 Gathering (Oct. 28th)**
- f. **Faculty Coordinators Workshop (Nov. 8th)**
- g. **Excel Training for Deans and Administrative Assistants (Nov. & Dec.)**

IV. Discussing/ Developing/ Deciding

- a. **Drafting Program Outcomes - Jason**
 - i. The committee received a revised table for each institutional priority that included the institutional priority strategy, comprehension, action, and feeling/commitment.
 - ii. The committee reviewed and made edits/additions to the following institutional priority tables: Academic Programs & Delivery, Campus Engagement & Environment, and Equity-Minded Learning Community.

V. Closing (@1:30pm)

- a. The committee discussed the deadline for completing the mandated sexual harassment training. V. Foster and J. Robinson agree to check with Human Resources about sending a reminder.

Action Items: Agenda Items for Next Meeting:

- b. The next meeting will be on Friday, November 15th.