



## **Professional Development Standing Committee Meeting MINUTES**

**Friday, October 18, 2019 | 12 PM – 1:30 PM | C-217**

**Meeting Facilitators:** Jason Robinson, Valerie Foster, & David Colley

**Present:** Jason Robinson, Cathy Hanson, David Colley, Brock Klein, Roger Yang, Susan Bower, Valerie Foster, Azniv Mekhitarian

**Absent:** Katina Williams, Felisia Mitchell, Richshell Allen

**Minutes Issued By:** Natalie Pacheco

### **Discussion/ Decisions Made:**

#### **I. Opening: Welcome & Introductions (@12:00pm)**

#### **II. Reviewing agenda/ Approving minutes**

- a. Review and approval of minutes from October 4, 2019.
  - i. Motion to approve: D. Colley. Second: B. Klein. No abstentions. Approved.

#### **III. Sharing Information**

##### **a. Strengthening Student Success Conference 2019**

- i. PCC employee attendees of the conference met prior and after to debrief and share key learnings for the college. There will be a blurb in Insider PCC to showcase the team and their attendance.

##### **b. Transforming STEM Teaching FLP**

- i. This is a yearlong PD program for STEM faculty aimed at providing guidance to be more interactive in large classes. The program consists of 2 sessions face-to-face, 7 online modules, and the participants' redesign of one of their courses.

##### **c. Child Development Center PD Workshop (Oct. 18<sup>th</sup>)**

##### **d. Understanding/Responding to LGBTQ Microaggressions (Oct. 22<sup>nd</sup>)**

##### **e. Safe Zones Training, Undocumented Student Ally Training 2.0 (Oct. 25<sup>th</sup>)**

##### **f. EEO Training (Oct. 28<sup>th</sup>)**

##### **g. Faculty Coordinators Workshop (Nov. 8<sup>th</sup>)**

##### **h. Excel Training for Deans and Administrative Assistants (Nov. & Dec.)**

#### **IV. Discussing/ Developing/ Deciding**

##### **a. Drafting Program Outcomes - Jason**

- i. The committee was provided with a condensed document with the work they did for the Equity-Minded Learning Community institutional priority. Members reviewed and discussed a list of questions to consider when completing the last three institutional priorities.
- ii. The committee divided into pairs and completed the document for the next institutional priority, Campus Engagement and Environment. Once members completed their sections, they shared their ideas and findings with the rest of the committee.
- iii. The committee agree to divide the work for the last two institutional priorities and email it to J. Robinson by Tuesday, October 29<sup>th</sup>.

#### **VI. Closing (@1:30pm)**

### **Action Items: Agenda Items for Next Meeting:**

- b. The next meeting will be on Friday, November 1<sup>st</sup>.