



Professional Development Standing Committee Meeting MINUTES

Friday, October 4, 2019 | 12 PM – 1:30 PM | C-217

Meeting Facilitators: Jason Robinson, Valerie Foster, & David Colley

Present: Jason Robinson, David Colley, Roger Yang, Susan Bower, Valerie Foster, Felisia Mitchell, Azniv Mekhitarian

Absent: Brock Klein, Katina Williams, Richshell Allen, Cathy Hanson

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Opening: Welcome & Introductions (@12:00pm)

II. Reviewing agenda/ Approving minutes

- a. Review and approval of minutes from September 20, 2019.
 - i. Motion to approve: V. Foster. Second: D. Colley. No abstentions. Approved.

III. Sharing Information

- a. **Strengthening Student Success Conference 2019 – Jason**
 - i. There is a team of PCC employees attending the Strengthening Student Success Conference next week. A meeting was held on October 3rd to discuss the sessions and strands on the agenda. The team decided on which sessions to focus on and will be meeting again after the conference to discuss key findings and possible next steps.

IV. Discussing/ Developing/ Deciding

- a. **Discussing Research Article**
 - i. Committee members discussed key findings of the research article. They also discussed how they could possibly use those ideas to implement new professional development at PCC.
- b. **Drafting Program Outcomes**
 - i. Committee members continued their work on creating outcomes for the first institutional priority (Equity Minded Learning Community). Each member received a document to assist them in unpacking and repacking the strategies for this institutional priority. Committee members separated into groups and discussed actions and feelings/commitments that would support the comprehension points listed. Each team shared their thoughts with the rest of the group.
 - ii. Committee members agreed this method would be helpful in creating objectives that will work in unison with the institutional priorities and Equity Plan. They also agreed it was helpful to have the comprehension points prepopulated in order to devote more time to thinking of action items during the committee meeting.

VI. Closing (@1:30pm)

Action Items: Agenda Items for Next Meeting:

- c. The next meeting will be on Friday, October 18th.