



Professional Development Standing Committee Meeting MINUTES

Friday, September 20, 2019 | 12 PM – 1:30 PM | C-217

Meeting Facilitators: Jason Robinson, Valerie Foster, & David Colley

Present: Jason Robinson, David Colley, Roger Yang, Brock Klein, Susan Bower, Katina Williams, Azniv Mekhitarian

Absent: Valerie Foster, Felisia Mitchell, Richshell Allen

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Opening: Welcome & Introductions (@12:00pm)

II. Reviewing agenda/ Approving minutes

- a. Review and approval of minutes from September 6, 2019.
 1. Motion to approve: B. Klein. Second: A. Mekhitarian. No abstentions. Approved.

III. Reviewing: Agreements for Working Together (1st Draft)

- a. The committee discussed different points on their drafted agreements. They agreed to stick to these agreements and revisit them as needed.

IV. Sharing Information

a. Revised Plan for AY 2019-2020 – Jason

- i. An updated plan for AY 2019-2020 was provided to each committee member. Reviewing the AP for conference attendance was pushed to the next meeting in order to discuss norms and draft program outcomes.

b. Homework Assignment – Jason

- i. An article regarding research on Professional Development was provided to each committee member. Committee members will be reading this article and reviewing at the next meeting.

V. Discussing/ Developing/ Deciding

a. Drafting Program Outcomes – Valerie, David, and Jason

- i. Outcomes for each institutional priority were reviewed at the PD Retreat in June 2019. Notes and changes discussed at the PD Retreat were shared with committee members.
- ii. The committee discussed the document and reviewed suggestions, comments, and concerns about the way the institutional priorities were written.
- iii. The committee worked in groups to discuss outcomes for the Equity Minded Learning Community institutional priority. Each group shared out the ideas they came up with and decided to revisit the same institutional priority at the next meeting. The other three institutional priorities will be reviewed and discussed at future meetings as well.

VI. Closing (@1:30pm)

Action Items: Agenda Items for Next Meeting:

- a. The next meeting will be on Friday, October 4th.