

## **PD Standing Committee – End of Year Report (2018-2019)**

The following is an overview of work accomplished by the Professional Development Standing Committee during the academic year 2018-2019, along with an initial set of goals for the forthcoming academic year.

### **Summer 2018**

- Redesigned and implemented new PD website & events calendar

### **Fall 2018**

- Drafted agreements for working together
- Set committee goals for 2018-2019
- Revised AP 7160 & PD Organizational Chart (approved 10/18/2018)
- Agreed on budget allocations for 2018-2019 (Faculty, Management, Classified Employees)

### **Winter 2019**

- Provided input to Director of Student Equity on the SEA Program's process for awarding funding for conference attendance

### **Spring 2019**

- Two members provided input on decisions related to SanFACC mentoring program
- Agreed on budget allocations for 2019-2020 (Faculty, Management, Classified Employees)
- Recommended to College Council that the Flex Advisory Committee become a sub-committee of the PD Standing Committee (approved 6/20/2019)
- Scheduled PD program design retreat (invited participants included members of: PD Standing Committee, Faculty Development Committee, Classified PD Sub-Committee, MA PD Sub-Committee, and Flex Advisory Committee))

### **Across 2018-2019**

- Kept abreast of what was happening in other PD-related committees (FAC – Flex Guidelines, PD Days) (CE – PD Block Grant, Classified Day)

### **Ongoing/Planned Work for AY 2019-2020**

- Gather data pertaining to the use of funds for conference attendance
- Further clarify the purpose of PD program at PCC. The committee has had initial discussions about the purpose of PD at our college, the need to balance organizational oversight with local need for control, and the potential benefit of having guidelines for PD expenditures. The committee agreed these were points of discussion to continue in future meetings.
- Further discuss ways to improve the onboarding process for managers and classified employees, and how we might revamp existing mentoring programs on campus.
- Continue discussing potential methods/structures for empowering divisions/departments to set and work towards a local goal (linked with campus goal(s) but specifically suited to their current work).

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### **Initial Goals for AY 2019-2020**

- Design and distribute a PD needs survey for each constituency group
  - The past survey needs to be revised
  - Appropriate follow-up needs to occur, including share out
  - The committee would like to send out the survey by the second week of Spring 2020
- Identify signature PD experiences for each constituency group
  - The committee discussed setting standard courses and modules on broad topics that will help employees better understand their role and the college.