



Professional Development Standing Committee Meeting MINUTES

Thursday, January 24, 2019 | 12 PM – 1 PM | Library Terrace

Committee Chairs: Jason Robinson, Valerie Foster, & Yajaira De La Paz

In Attendance: Jason Robinson, Jonathan Miller, Denise Albright, Roger Yang, Michaela Mares-Tamayo

Absent: Valerie Foster, Leslie Tirapelle, Felisia Mitchell, Katina Williams, Susan Bower, Brock Klein, Yajaira De La Paz

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Opening

II. Discussing/ Developing/ Deciding

a. Special Conference (Process for selecting participants) - Michaela

- i. M. Mares-Tamayo shared that a process is being created to decide who gets funding to attend particular conferences that fall under the following categories: more than one day, require hotel stay, and has more employees interested in that conference than there are equity funds to support.
 - The form will be similar to that of Classified and Academic Senate and the group of individuals vetting the applications will be (a) 2 Student Success Committee co-chairs (b) director of Professional Development (c) Student Success Committee Classified Senate president or a designee.
- ii. The committee discussed possibilities for dividing funding and limiting the amount of funding provided to any one person through a specific program.

b. PD Needs Survey- Jason

- i. The committee reviewed and discussed changes for the PD Needs Surveys for Faculty and Classified Employees.

III. Closing

Action Items:

- Work on revising the survey. (*J. Robinson & J. Miller, due: ASAP*)

Agenda Items for Next Meeting:

- Work on committee goals for 2018-2019.