



## **Professional Development Standing Committee Meeting MINUTES**

**Thursday, November 1, 2018 | 12 PM – 1 PM | Library Terrace**

**Committee Co-Chairs:** Jason Robinson & Valerie Foster

**Present:** Jason Robinson, Valerie Foster, Yajaira De La Paz, Jonathan Miller, Felisia Mitchell, Denise Albright, Katina Williams, Susan Bower, Roger Yang

**Absent:** Leslie Tirapelle, Brock Klein, Audrey Joseph

**Minutes Issued By:** Natalie Pacheco

### **Discussion/ Decisions Made:**

#### **I. Opening**

#### **II. Thinking About Agreements for Working Together**

- a. Committee members noted how they work best in a collaborative setting.

#### **III. Sharing Information**

- a. 2017-2018 Budget Report
  - i. It is difficult to provide exact numbers of the amount of funding spent by faculty, classified, and management, due to the Professional Development department not existing prior to last year. However, \$75,000 was initially allocated to faculty last year, \$25,000 was initially allocated to classified, and \$10,000 was initially allocated to management. Later in the academic year, \$10,000 more was granted to classified and \$12,000 was agreed to be granted to faculty for new faculty mentor program.

#### **IV. Discussing/ Developing/ Deciding**

- a. Allocation of 2018-2019 PD funds
  - i. The committee decided to allocate PD funds similar to last year and discussed how the budget could be used to benefit a larger majority of staff at PCC moving forward.
- b. Meeting schedule for Spring 2019
  - i. The committee agreed upon times to meet for the spring semester.
- c. Committee goals for 2018-2019
  - i. Agenda Item postponed.

#### **V. Closing**

### **Action Items:**

- Check the past logs to see if faculty members are attending more general or discipline specific conferences and how many people are using BSI and Equity funds to attend conferences. (*J. Robinson, due: next meeting*)

### **Agenda Items for Next Meeting:**

- Committee goals for 2018-2019.