



Professional Development Standing Committee Meeting MINUTES

Thursday, October 18, 2018 | 12 PM – 1 PM | Library Terrace

Meeting Facilitators: Jason Robinson & Valerie Foster

Present: Jason Robinson, Leslie Tirapelle, Brock Klein, Denise Albright, Audrey Joseph, Katina Williams, Susan Bower, Roger Yang, Valerie Foster

Absent: Yajaira De La Paz, Jonathan Miller, Felisia Mitchell

Minutes Issued By: Natalie Pacheco

Discussion/ Decisions Made:

I. Opening: Welcome & Introductions

- a. The meeting was called to order and all committee members introduced themselves.

II. Thinking About Agreements for Working Together

- a. Agenda Item was postponed.

III. Sharing Information

- a. AP 7160
 - i. AP 7160 was approved at the College Council meeting earlier today. This revised AP will be uploaded to Board Docs.
- b. PD Organizational Chart
 - i. The organizational chart was provided to all committee members to review.
- c. PD Website & Events Calendar
 - i. The committee was informed that the PD website has been recently revised, and the PD events calendar is being actively updated.
- d. Flexible Calendar Program (AP 4011 & 4012)
 - i. The committee was informed that the Flexible Advisory Committee is currently reviewing flexible flex guidelines and they are still in the process of being finalized.
- e. PD Standing Committee Report for 2017-2018
 - i. Committee members were provided with last year's report via email for their reference.

IV. Discussing/ Developing/ Deciding

- a. Meeting Schedule for Spring 2019
 - i. Committee members provided their availability for spring semester.
- b. Allocation of 2018-2019 PD funds
 - i. The committee discussed how PD funds have been allocated in the past and discussed re-examining how funds are allocated to support professional learning in the future.

V. Considering Non-Agenda Items

- a. The committee would like to discuss streamlining the conference application process in the future.

VI. Closing

Action Items:

- Report back exactly how much was allocated to faculty, staff and management last year, and how much of the full amount was used by each group. (*J. Robinson, due: 11/1/18*)



Agenda Items for Next Meeting:

- Agreements for Working Together
- Committee goals for the year
- Budget