



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: IEC General Meeting
Friday April 27, 2018 1:00-3:00pm Room: W101

Co-Chair:
Crystal Kollross

Name of Person Taking Notes:
Lucky Springfield

Co-Chair:
Sonya Valentine

MEETING NOTES

In Attendance: Crystal Kollross, Sonya Valentine, Armando Duran, Carrie Afuso, Christopher West, Dice Yamaguchi, David Colley, Emily Ekshian, Gloria Wong, Jason Robinson, Jude Socrates, Krista Goguen, Melissa Anderson, Michaela Mares, Myriam Altounji, Rhonda Williams, Xiu-ahi Wu

Crystal Kollross called the meeting to order at 1:07 PM.

- I. Public Comment on Non-Agenda Items - None
- II. Review and approval of meeting notes from April 6, 2017
 - Motion to approve: C. West. Second: R. Williams. Approved.
- III. INFORMATION ITEMS
 - a. Leadership update
 - D. Colley gave a training in the morning and reported there was a good outcome.
 - b. Team Assignments
 - Committee went over the last assignments that need to be done by the teams.
- IV. DISCUSSION AND POSSIBLE ACTION
 - a. Math and Computer Science Unit Review
 - Presented by S. Valentine.
 - Discussed the introduction, mission, unit outcomes, organizational chart, recommendations, accomplishments, suggestions for the authors, components and measures.
 - Motion to approve: K. Goguen. Second: D. Yamaguchi. Approved.
 - b. Human Resources Unit Review
 - Presented by C. West.
 - This review was last submitted November 2015.
 - Discussed unit outcomes, organizational chart, recommendations, goals, needs, job duties, strengths and resources.
 - Motion to approve: E. Ekshian. Second: K. Goguen. Approved.

c. Natural Sciences

- Presented by C. Kollross.
- Discussed unit operations, outcomes, components, measures, organizational chart, ideal target, strengths, supply budgets, summary findings, recommendations, faculty office space and lab space.
 - Motion to approve: C. West. Second: A. Duran. Approved.

d. Office of Institutional Effectiveness

- No discussion.

e. Languages and ESL

- Motion to move the Languages and ESL review to the next meeting and adding the Performing and Communication Arts review to the agenda today: D. Colley. Second: D. Yamaguchi. Approved.

f. Performing and Communication Arts

- Presented by K. Goguen.
- Discussed the introduction, mission, program outlines, outcomes, strengths, organizational chart, budget, reports, recommendations and findings.
 - Motion to approve: X. Wu. Second: D. Yamaguchi. Approved.

V. ANNOUNCEMENTS

- C. Kollross highly recommended to attend the Academic Senate meeting on Monday, April 30th, 4:00 PM - 5:00 PM in the Creveling lounge. There will a discussion on the presidential search process and to be sure to fill out a public comment card.

VI. ADJOURNMENT at 3:02 PM.

Note: Following adjournment, teams will meet to work on Unit Reviews.



Title of Meeting / Committee Name:

Public Comment Items

INFORMATION ITEMS:

DISCUSSION AND POSSIBLE ACTION ON PREVIOUSLY DISCUSSED ITEMS:

Action	Responsibility		Date Due
1.			
2.			
3.			
4.			
5.			



NEW ITEMS - DISCUSSION AND POSSIBLE ACTION:

Action	Responsibility	Date Due
1.		
2.		
3.		
4.		
5.		

ANNOUNCEMENTS AND MISCELLANEOUS NOTES

Next Time

Next Session (Date, Time and Location): TBD