



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: IEC General Meeting
Friday March 23, 2018 1:00-3:00pm Room: W101

Co-Chair:
Crystal Kollross

Name of Person Taking Notes:
Lucky Springfield

Co-Chair:
Sonya Valentine

AGENDA

Call to Order

- I. Public Comment on Non-Agenda Items
- II. Introductions
- III. Review and approval of meeting notes from December 8, 2017.
- IV. INFORMATION ITEMS
 - a. Meeting schedule and upcoming Training
 - b. Program Review 4 Year Cycle – Certificates
 - c. Membership
 - d. Team Assignments
- V. DISCUSSION AND POSSIBLE ACTION
 - a. Assessment Services Unit Review – Krista
 - b. Financial Aid Unit Review – Tito
 - c. Veterans Affairs Center Unit Review – Tito
 - d. Admissions & records Unit Review – Myriam
 - e. TRIO Unit Review – Myriam
 - f. Career Center Unit Review – Sonya

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

Note: Following adjournment, teams will meet to work on Unit Reviews.



Title of Meeting / Committee Name:

Public Comment Items

INFORMATION ITEMS:

DISCUSSION AND POSSIBLE ACTION ON PREVIOUSLY DISCUSSED ITEMS:

Action	Responsibility		Date Due
1.			
2.			
3.			
4.			
5.			



NEW ITEMS - DISCUSSION AND POSSIBLE ACTION:

Action	Responsibility	Date Due
1.		
2.		
3.		
4.		
5.		

ANNOUNCEMENTS AND MISCELLANEOUS NOTES

Next Time

Next Session (Date, Time and Location): TBD