



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Institutional Effectiveness Committee

Friday November 17, 2017 – 1:00 pm

Room: W101

Co-Chair:

Sonya Valentine

Co-Chair:

Crystal Kollross

Name of Person Taking Notes:

Lucky Springfield

MEETING NOTES

In Attendance: Crystal Kollross, Sonya Valentine, Armando Duran, Carlos Altamirano, Carrie Afuso, Dice Yamaguchi, David Colley, Gloria Wong, Jude Socrates, Krista Goguen, Stephanie Fleming, Terry Stoddard, Melissa Anderson

Crystal Kollross called the meeting to order at 1:13 PM.

- I. Public Comment on Non-Agenda Items - None
- II. Review and approval of meeting notes from October 27, 2017
 - Motion to approve: T. Stoddard. Second: D. Yamaguchi. Approved.
- III. INFORMATION ITEAMS
 - a. Unit Review Team Assignments – C. Kollross
 - More Unit reviews came in and were given to assigned teams.
- IV. DISCUSSION AND POSSIBLE ACTION
 - a. AP 3251 Institutional Effectiveness Committee
 - K. Goguen and S. Valentine communicated how they have been making changes and plan on sharing the changes with the Shared Governance groups.
 - AP 3251 will be sent out to IEC committee for more review before sent to College Council.
 - Committee would like the current version, along with the old version be sent out to be able to compare the difference.
 - b. Summaries for Authors
 1. EOP&S
 - Team went over and shared their ideas of the introduction, outcome statements, survey results, recommendations, etc.
 - Now ready to be prepared to go out.

2. Cal Works

- Team reported their thoughts on the program's introduction, outcome statements, accountability section, recommendations, their surveys, and shared some suggestions.
- Team was concerned about the form being used, whether it should be "Unit Review" or "Program Review".

V. ANNOUNCEMENTS

- a. G. Wong passed out brochures of PCC Arts. Please everyone come.

VI. ADJOURNMENT

- Meeting adjourned by 1:42 PM.
- Motion to approve: T. Stoddard. Second: S. Valentine. Approved.

Following adjournment, teams will continue working Student Services Unit Reviews and begin working on the Math and Computer Sciences, Natural Science and Health Science Unit Reviews