



PASADENA AREA COMMUNITY COLLEGE DISTRICT

Institutional Effectiveness Committee

Friday December 2, 2016
1:00 PM - 3:00 PM, W-101

Notes

In attendance

Carrie M. Afuso
Carlos Altamirano
Myriam M. Altounji
Melissa Anderson
Dany Chammas
David J. Colley
Armando Duran
Nune Garipian

Krista F. Goguen
Crystal Kollross
Dyan Miller
Jude T. Socrates
Terri W. Stoddard
Sonya C. Valentine
Dean Wyrzykowski

I. Call to Order

Meeting called to order at 1:34 PM by Crystal Kollross.

II. Public Comment on Non-Agenda Items

None

II. Review and approval of meeting notes - November 4, 2016, and November 18, 2016

Sonya reviewed meeting notes of November 4, 2016.

Motion made by Carlos Altamirano to approve meeting notes of November 4, 2016 as reviewed and presented. Motion seconded by Krista Goguen. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

Sonya reviewed meeting notes of November 18, 2016

Motion made by David Colley to approve meeting notes of November 18, 2016 as reviewed and presented. Motion seconded by Krista Goguen. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

II. INFORMATION ITEMS

a. Team Assignments

Team assignments reviewed. Committee membership includes 3 members ex officio, academic support, CTE, SLS, 4 classified, 2 students.

b. Unit Review Assignments

Reviewed

c. Overview for Spring 2017 Semester

Next meeting will be March 3, 2017. This will be the budget retreat.

General committee discussions of reviews in Spring. Closer alignment of annual update and comprehensive program review. Crystal and Sonya setting up program review training during winter intersession. They will advise. Leadership looking at another software system – campuslab. Reviewing to see if feasible. This system integrates with canvas.

VI. ANNOUNCEMENTS

Sonya thanked everyone for their participation.

Members reminded to visit and support the Holiday Angel Christmas tree in CT105.

VII. ADJOURNMENT

Meeting adjourned at 1:52 PM.