



PASADENA AREA COMMUNITY COLLEGE DISTRICT INSTITUTIONAL EFFECTIVENESS COMMITTEE

Friday, September 23, 2016
1:00 PM – 3:00 PM
W-101

Notes

In attendance

Carrie Afuso, Dr. Rocco Cifone, Dr. David J. Colley, Armando Duran, Nune Garipian, Krista Goguen, Jude T. Socrates, Sonya Valentine, Dr. Christopher Jiménez y West, Dean Wyrzykowski

I. Call to Order

- Sonya Valentine, Faculty Co-Chair, welcomed new and continuing members and called the meeting to order at 1:10 PM.
- Self-introductions.

II. Public Comment on Non-Agenda Items

None

III. ANNOUNCEMENTS

None

IV. Review and approval of meeting notes - September 9, 2016

- Tabled due to lack of quorum.
- a. Fall 2016 IEC meeting Schedule
Sent by email to the committee members

V. INFORMATION ITEMS

- a. Meeting Norms as established by the College
 - Discussed the value of committee dialog.
 - Committee discussed the negative perception of the IEC among faculty while others expressed the view that this view is changing.
 - Some positive outcomes from IEC Reviews were discussed.
- b. New Member overview – What is the IEC?
 - Sonya Valentine provided an overview of the purpose and history of the IEC. The IEC was formed in 2010 after the 2009 Accreditation Recommendation #1 that the college should develop a systematic assessment and evaluation of program reviews with the goal of linking planning, budgeting, and resource allocation.
 - The committee reviewed the IEC Administrative procedures, charge and composition of the Committee, the group structure and leadership subcommittee.
 - IEC supports program review authors with training and collegial feedback. Based on the review of Program Reviews, the IEC reports out to the college about common issues, resource needs and best practices to strengthen the college's General Education, CTE, Student Services, and Administrative units.

c. Program Review Structure

- Dr. David Colley provided an overview of the comprehensive program review requirements, the components of the program reviews, and the value of program review for identifying priorities, including curriculum and professional development.
- In 2015/16, PCC instituted an Annual Update, a brief program evaluation and plan, to better integrate annual planning with annual budgeting. Annual Updates are not reviewed by the IEC.

VI. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

None

VII. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

None

VIII. ADJOURNMENT