



PASADENA AREA COMMUNITY COLLEGE DISTRICT

Institutional Effectiveness Committee

Friday November 18, 2016

1:00 - 3:00 PM

W-101

Notes

In attendance

Carlos Altamirano
Myriam M. Altounji
Melissa Anderson
Dany Chammas
David J. Colley
Krista F. Goguen

Crystal Kollross
Blanca Rodriguez
Jude T. Socrates
Terri Stoddard
Sonya C. Valentine
Gloria Wong

- I. Call to Order
Meeting called to order at 1:20 PM by Crystal Kollross. New members welcomed.
- II. Public Comment on Non-Agenda Items
None
- III. Review and approval of meeting notes
Item carried over to next meeting as there was not a quorum.
- IV. INFORMATION ITEMS
 - a) Team Assignments
Crystal reviewed team assignments. Teams consist of 5 members; team leaders are members of IEC Leadership committee.
 - b) Unit Review assignments
Sonya reviewed unit review assignments.
 - Team 1 – Fiscal Services/Controller, Human Resources
 - Team 2 – ITS, Online/Hybrid
 - Team 3 - OIE
 - Team 4 – Business Services
 - Team 5 – Facilities and Construction
 - c) Reviewer numbers/taskstream log in
Crystal reviewed and provided Taskstream log in and instructions. Members were shown where to locate Taskstream on the Pasadena.edu website - click on *faculty & staff*, then click on *Taskstream*.

Login: iecreviewerXX
Password: reviewerXX
- V. ANNOUNCEMENTS
Gloria Wong, several events coming up in Westerbeck including jazz and dance. Please go to the Arts calendar for events and information.
- VI. ADJOURNMENT
Meeting was adjourned at 1:38 PM. Members remained to work on program review evaluations

Next meeting: December 2, 2016