



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: IEC

Date: Friday, May 8, 2020 1:00-3:00 PM

Room: Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Sonya Valentine

Crystal Kollross

Meeting Notes

In Attendance: Lauren Acker, Carrie Afuso, Rudy Aguilar, Tito Altamirano, Myriam Altounji, Melissa Anderson David Colley, Beverley Dunbar, Armando Duran, Stephanie Fleming, Carolina Lopez, Michaela Mares-Tamayo, Joyce Miyabe, Elizabeth Nagy-Shadman, Jude Socrates, Terry Stoddard, Sonya Valentine, Gloria Wong, Zoe Wu, Daisuke Yamaguchi

S. Valentine called the meeting to order at 1:03 PM.

I. Public Comment on Non-Agenda Items- None

II. Review and approval of meeting notes from April 24, 2020

- Motion to approve: D. Colley. Second: T. Altamirano. Approved.

III. INFORMATION ITEMS

1. AA Review Team Update

- D. Colley reviewed the team assignments on Taskstream. He indicated that Chinese, French, Japanese, Linguistics, and Spanish, still need to be completed.

2. Check-in and Q&A

- E. Nagy-Shadman asked if all parts of each section should be completed by the same team member. D. Colley indicated, yes.
- B. Dunbar asked if there is a due date.
 - S. Valentine indicated there is not a hard deadline, but recommended that the teams finish at least one of the two reviews by next week so they can be reconciled. She reviewed the team assignments to complete by next week: Team 1, Business Administration, Team 2, Japanese, Team 3, English, Team 4, French, Team 5, Natural Sciences.
- E. Nagy-Shadman asked about the team assignment and clarification on coordinating within each team.
 - S. Valentine and C. Colley explained how to view the completion status of the six areas assigned.
 - S. Valentine indicated she would be reaching out to the team leaders today.
- T. Altamirano indicated that his team's goal is to present at the next meeting.
- S. Valentine indicated that she would work with C. Kollross to send more information to the committee.

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Broad Recommendations

- S. Valentine reviewed the broad recommendations for 2018-2019 (Certificates) and for the committee to be thinking about broad recommendations for current cycle (AAs).
 - T. Altamirano asked if the recommendations would be presented at the next College Council meeting or if they had already been presented. S. Valentine indicated she would confirm with C. Kollross.

2. Program Mapper

- M. Altounji conducted a presentation on program maps and reviewed the website.
 - She explained that this is a collaboration between counseling and the divisions.
 - She reviewed the learning communities and how to access the program maps and certificates.
 - M. Altounji explained that this is not an educational plan. The program maps provide a way for students to select a class within their program of study. Students need to meet with a counselor to select their unique courses.
 - S. Fleming indicated that, as the conversation on college-wide recommendations is taking place, incorporating the programs maps into program review and how to use this campus-wide as a tool, should also be discussed.
 - L. Acker asked if all of the courses should be included.
 - M. Altounji indicated that the courses are approved by the Chancellor's Office and then included in the program mapper.
 - M. Altounji explained that her office hours are from 9 am-12 pm every Friday to answer any questions and discuss program maps. She shared the Zoom link for her office hours with the committee.

V. ANNOUNCEMENTS- None

VI. ADJOURNMENT – 1:37 PM
