



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: IEC

Date: Friday, September 27, 2019 1:00 PM – 3:00 PM

Room: W101

Name of Person Taking Notes: Lucky Springfield

Chair(s):

Sonya Valentine

Crystal Kollross

MEETING NOTES

In Attendance: Crystal Kollross, Sonya Valentine, Beverley Dunbar, Carolina Espinoza-Lopez, Carlos Altamirano, Daisuke Yamaguchi, David Colley, Jude Socrates, Lauren Acker, Leticia Velez, Rudy Aguilar, Xiu-Zhi Zoe Wu, Melissa Anderson, Stephanie Fleming, Ryan Tan, Frida Ramirez

C. Kollross called the meeting to order at 1:12 PM.

I. Public Comment on Non-Agenda Items - None

II. Review and approval of meeting notes from 9/13/2019

- Motion to approve: R. Aguilar. Second: D. Colley. Approved.

III. INFORMATION ITEMS

1. Non Credit Comprehensive Review Template
 - D. Colley shared about the Non Credit Comprehensive Review Template to the committee.
 - The completed Non Credit Comprehensive Review template will be approve by the committee later.
2. Team Assignments
 - C. Kollross announced the updated team assignments and team leaders.
 - C. Kollross welcomed the two new student members: Ryan Tan and Frida Ramirez.

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. 18/19 Committee Evaluation and 19/20 Committee Goals
 - C. Kollross presented the 2018-2019 committee Evaluation and started the discussion on 2019-2020 goal settings.
 - Goals discussed:
 - 1) IEC members report to their constituent groups regarding key items. Maybe make an IEC agenda item for members to know what to report out.
 - 2) Make meeting norms.
 - 3) Complete the process on all submitted reviews.
 - 4) Finish the development and implementation of non-credit review template.
 - 5) C. Kollross presented the accreditation updates.
 - 6) An Open House meeting to campus to welcome questions to share what IEC is about.
 - 7) Update IEC training to include and clarify the meaning of terminology.

2. Design Tech

- R. Aguilar presented the Design Tech review. Points of discussion were on full-time faculty staffing, word usage, automatic certification, lab hours, marketing tools, budget, funding, and software updates to keep up with the industry.
- Motion to approve Design Tech Reconciliation Summary and authoring Co-Chairs doing the summary and letter out: C. Altamirano. Second: R. Aguilar. Approved.

V. ANNOUNCEMENTS

- C. Altamirano announced ALE Loteria Night and Fundraiser at Cabrera's Mexican Restaurant Thursday, October 03, 2019 at 6:00 PM.
- D. Yamaguchi announce the annual LA Auto Show invitations to PCC students and staff. It runs from November 18th – 21st. Send in your email request by Monday, September 30th.
- F. Ramirez announced the Lobby Committee would have a Lobbying Round-Table, inviting to representatives and their staff to tell how to get involved in their senate and how to lobby. There will be a group of students traveling to Sacramento and Washington DC.
- R. Tan announced the Pride event on Thursday, October 10th giving away stickers, bracelets, and flags.
- R. Tan announced the Associate Students is doing Midterm Madness on Monday, October 14th to 15th giving away scantrons, blue books, and other supplies out by the Mirror Pools (9:00 AM to 1:00 PM & 5:00 PM to 7:00 PM).

VI. ADJOURNMENT – 2:10 PM

- Motion to adjourn meeting for teamwork: C. Altamirano. Second: D. Colley. Approved.