



**Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.**

**PASADENA CITY COLLEGE MEETING AGENDA and NOTES**

**Title of Meeting / Committee Name:** IEC

**Date:** Friday September 13, 2019

**Room:** W101

**Name of Person Taking Notes:** Lucky Springfield

**Chair(s):**

**Sonya Valentine**

**Crystal Kollross**

**MEETING NOTES**

**In Attendance:** Crystal Kollross, Sonya Valentine, Carolina Espinoza-Lopez, Carlos Altamirano, Daisuke Yamaguchi, David Colley, Elizabeth Nagy, Jude Socrates, Kimberly Shediak, Lauren Acker, Leticia Velez, Michaela Mares, Myriam Altounji, Rhonda Williams, Rudy Aguilar, Xiu-Zui Zoe Wu, Armando Duran, Melissa Anderson

**C. Kollross called the meeting to order at 1:12 PM.**

**I. Public Comment on Non-Agenda Items – None.**

**II. Review and approval of meeting notes from June 7, 2019**

- Motion to approve: D. Colley. Second: D. Yamaguchi. Approved.

**III. INFORMATION ITEMS**

1. Welcome – Introductions
  - S. Valentine formally welcomed the new members to the committee.
  - Committee introduced themselves and stated their departments.
2. Member Guide Review
  - D. Colley presented the Member Guide and shared what to anticipate while serving on the IEC.
3. Comprehensive Program Review Summary
  - D. Colley provided a summary of the comprehensive program review process, gave a brief demonstration of TaskStream, shared the steps to conduct an evaluation, and presented IEC's current certificate review status.
4. Committee members and Team assignments
  - C. Kollross did an overview of committee members, team assignments, and team leaders.

**IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION**

1. Broad Recommendations
  - S. Valentine presented the Broad Recommendations from 2018-2019. Committee discussed the Recommendations, gave suggestions and made changes.
  - Motion to approve with the suggested changes: M. Anderson. Second: X. Wu. Approved.

#### **V. ANNOUNCEMENTS**

- M. Altounji shared about PCC Connect Fall Fest on Thursday, September 19<sup>th</sup> at the Circadian from 12 PM to 3 PM.
- M. Mares announced the following:
  - Latino/X Faculty, Staff, and Student Mixer on Tuesday, September 17<sup>th</sup> in the CA North Patio from 12 PM to 1 PM.
  - ALE Dodgers Night Friday, September 20, 2019
  - API Faculty, Staff, and Student Mixer on Thursday, September 19<sup>th</sup> in the CA North Patio from 12 PM to 1 PM.
  - Black Family Reunion on Tuesday, September 24<sup>th</sup> in the Creveling Lounge from 12 PM to 1 PM.
  - LGBTQ Faculty, Staff, and Student Mixer on Thursday, September 26<sup>th</sup> in the CA North Patio from 12 PM to 2 PM.

#### **VI. ADJOURNMENT – 2:15 PM**

- Motion to adjourn meeting for teamwork: Approved.