



The Health and Safety Committee shall advise the College Council on matters relating to campus safety, campus parking plans and issues, and risk management in association with the risk management office. The committee shall act a clearinghouse for individual employee safely suggestions and work to provide a safe and healthful working environment for staff and a safe and healthful environment in which students may learn and study.

PASADENA CITY COLLEGE MEETING and NOTES

Title of Meeting/Committee Name: Health and Safety Committee

Date: Thursday, June 11, 2020

Time: 4:00pm

Room: Zoom

Name of Person Taking Notes: Janet Wong

Chairs:

Dr. Ketmani Kouanchao

Dr. Jason Vasquez

- I. CALL TO ORDER**
- II. REVIEW AND APPROVAL OF LAST MEETING MINUTES**
- III. RACIAL CLIMATE DISCUSSION**
- IV. EMERGENCY PREPAREDNESS AND SAFETY PLAN DISCUSSION**

- V. NEW ITEMS – DISCUSSION AND POSSIBLE ACTION**
 - A. Topics for Future Discussion
 - B. July Meeting Schedule
 - C. Future Action Items

- VI. ANNOUNCEMENTS – N/A**

- VII. ADJOURNMENT**

MEETING NOTES

Item I. CALL TO ORDER

Meeting called to order at 4:05pm by Dr. Jason Vasquez

Attendance: Dr. Ketmani Kouanchao, Dr. Jason Vasquez, Chief Steven Matchan, Joshua Fleming, Cha Mancini, Kathy Kottaras, Rudy Aguilar, Patricia Bellali, Sergeant Alan Chan, Officer Leroy Avington, Dr. Micah Young, Audrey Joseph, Janet Wong

Welcome-Introductions

Dr. Jason Vasquez, Psychologist, Personal Counseling

Audrey Joseph, Administrative Assistant II, Academic Affairs

Patricia Bellali, Athletic Trainer, Kinesiology Health & Athletics

Cha Mancini, Risk Management Services Technician, Business Services

Rudy Aguilar, Athletic Trainer, Kinesiology Health & Athletics

Dr. Micah Young, Dean of Health Services, Health Sciences

Kathy Kottaras, Instructor, English

Dr. Ketmani Kouanchao, Associate Dean of Special Services, Special Services

Chief Steven Matchan, Chief, Police & Safety Services, Police and College Services

Office Leroy Avington, Police and College Services

Item II. REVIEW AND APPROVAL OF MEETING MINUTES

Meetings notes on May 14, 2020 approved (member Audrey Joseph second the motion)

Meeting notes on June 4, 2020 approved (member Dr. Ketmani Kouanchao second the motion)

Item III. RACIAL CLIMATE DISCUSSION

Share-out – Open Forum

Jason:

- How can the committee respond to the Listening Forum “Campus-wide Forum on the Killing of Unarmed Black People” and how it affects the health and safety on campus. Provided background referring to the 2000’s, the Surgeon General of the United States published a report on the mental health of people of color in the US.
- The reactions, people expressed in the forum have been consistent with things that he has been hearing for over 20yrs.
- As a mental health professional, trauma can occur from direct experience or hearing it second hand; both can be traumatic and it can be a health and safety issue; can lead to hate violence.
- As a committee, provide recommendations to campus administration to address safely measure and concerns to the PCC administration
- Forums ideas (to increase communication) about police department: Anti- Bias Training

Audrey:

- Some people expressed emotional trauma. Looking for suggestions on how this committee can provide support.
- Felt the listening forum was a call to be seen, heard, and respected and not to cause hate violence.

Kathy:

- Recap on the resolutions and the actions (curricular, campus climate, budgets, programs), a welcoming campus and a couple isolated incidents
- A Black History Month event at the mirror pool that included multiple campus police officers and security while another event at the quad happening at the same time that a board member and PCC president were present with no campus police present.
- Black male staff asked for ID.
- Black students asked for ID on the shuttle

Steven:

- Addressing and clarifying from the listening forum. Officers Avington and Robbins were both present at the Black History Month event held at the mirror pool. More officers were present due to the high traffic of transients, marijuana usage, and more patrol during free speech time.
- It is not unusual to have 2-3 officers present during a campus event. A few weeks prior to the Black History Month event, at the Native American event 2-3 officers were on patrol.
- Campus police is out there not only to provide safety but to support and engage with the community

- Campus police have been enforcing protocols, which includes checking IDs for parking in lots, parking permits. Checking ID's on shuttles.
- PCC Police Dept is diverse and treat everyone with respect and keep the community safe.
- Encourages officers to be active and engage with the community (attend meetings and events, socialize and acknowledge staff, faculty, students)
- Would like to initiate a listening forum to answer community questions. It would promote visibility of the police department. Need to consider the timing of the police department listening forum and 1st wave would include staff and faculty.
- It is state mandated for every police department to go through diversity and racial profiling training. PCC police officers went to diversity and racial profiling training this year.
- Pre COVID-19 working on a "Brown Bag" session at lunch to get to know the officers and the department.
- Currently, providing department highlights to present at monthly board meetings

Audrey:

- The events mentioned at the listening forum are isolated situations and do not reflect all the hard work PCC police department are doing.
- Suggested that the PCC Police Department be more proactive with facilitating communications to the campus community in order to let them know they are here to help, engage, and inform of good things they are doing.
- Recommends informing the community of the various and accomplishments made by the Police department, and update the community of all the trainings the officers have completed. Update the community of all the trainings the officers have completed.

Micah:

- How can staff, faculty and students learn of what services (police) offer?
- Response from Chief: Previously, presentation at new staff orientation but now they are given handouts of the presentation. Currently, police department are giving presentations at orientation for new international students

Cha:

- To help promote what PCC police department is doing, revive the idea of the old bulletin boards post, sending out newsletters for broader communication.

Item IV. EMERGENCY PREPAREDNESS AND SAFETY PLAN DISCUSSION

Discussion moved to next meeting.

Item V. A. Topics for Future Discussion

- Emergency Operations and Preparedness Plan

Item V. B. Meeting Schedule

- Next meeting – July 9, 2020 (Thursday), 11:00am
- Meet 2x times in August (beginning of the month and at the start of Fall 2020)

Item V. C. Future Action Items

- Emergency Operations and Preparedness Plan (Police and College Safety);
<https://pasadena.edu/police-and-college-safety/emergency-information/emergency-operations-and-preparedness.php>
- Review Health and Safety Mission Statement

Item VII. ADJOURNMENT

Meeting adjournment at 4:58 pm

Next Meeting is July 9, 2020 at 11:00 am, Zoom (meeting invite sent to outlook calendar)