



## FACILITIES STANDING COMMITTEE

Tuesday, May 28, 2020

10: 00 – 11:00 am - MEETING VIA ZOOM:

### MINUTES

1) **Call to Order**

Meeting called to order at 10:05 a.m.

2) **Approval of Minutes**

(M/s/p) (S. Talaoc/ Dr. C. Olivo) Motion to approve minutes.

Minutes approved by consensus.

3) **Facilities Master Plan Update** – *presented by M. Bush, VP / Bus. & Administrative Servs.*

M. Bush, shared that on May 20, 2020 the Board of Trustees approved the Facilities Master Plan (FMP). He thanked the committee members for their important collaboration with the process.

The Facilities Standing committee will continue to advise the College Council on matters relating to the implementation of the approved FMP and facilities-related projects and programs in support of the Educational Master Plan.

4) **Approval of Total Cost of Ownership** - *presented by M. Bush, VP / Bus. & Admin. Servs.*

M. Bush shared the Committee members' input to the Total Cost of Ownership document. FSC committee members approved the Total Cost of Ownership matrix.

5) **Future Meeting Topics:**

FSC members inquired on how PCC is moving forward with faculty returning to campus? And what new practices are being shared with faculty in regards to classrooms, faculty space, offices, etc.

M. Bush reported that Campus Use is working deans in updating the classroom practices. They are making the necessary adjustments to provide larger rooms when possible, considering new ways to conduct lectures, outdoors office hours, new schedules, etc. There are no solid solutions at this time since many options are being considered and they need to be run through Deans, HR, Academic Affairs, etc.

M. Bush encourages faculty to reach out to their Deans and Dr. T. Giugni. Questions in regards to office hours, how to conduct face to face students' meetings, or concerns faculty have at this point should be brought to their Deans. Deans and Administration are working hard to accommodate faculty and students' expectation while being in compliance with state ordinances.

Dr. M. Henes shared with the FSC members that today would be his last FSC meeting and welcomed Dr. Sylvia Talaoc as the new FSC Co-Chair. Dr. Henes will request for the Academic Senate to provide a new faculty member Rep. starting Fall 2020. College Council has been informed of the changes.

- 6) Future Meetings – 10:00 to 11:00 am  
Thursday, June 25, 2020

- 7) Adjournment  
Meeting adjourned at 10:45 a.m.