



# Facilities Standing Committee

Tuesday, December 10, 2019

1:30 to 2:30 pm

## MINUTES

### *Committee Members in Attendance:*

Carl Sheaffer, Management

Dorion Hilliard, Classified

Eduardo Cairo, Faculty

Gita Endore, Faculty

Jeff Archibald, Management

Linda Valencia, Classified

Dr. Matt Henes, Co-Chair

Dr. Mike Bush, Co-Chair

Richard Laret, Designee

Silvia Talaoc, Faculty

Guest: Jessie Wang, Management

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### 1. Call to Order

Meeting call to order at 1:35 p.m.

### 2. Approval of Minutes

M/s/p (S. Talaoc/D. Hilliard) To approved minutes. Minutes Approved.

### 3. Facilities Master Plan Updates – Report by Dr. Michael Bush – Assistant Superintendent/VP

HGA continues to outline the all-encompassing FMP. Input has been provided from the different areas which include the Student Body, Administrators, and Staff.

M. Bush shared further details on the composition of the FMP plan and updated on what the current plan comprises. The previous administration FMP did not include several key elements that have been added to the current plan. Some of those elements that are now part of the FMP include all the PCC's satellite campuses. HGA, as part of the current plan, is accessing: space utilization, campus circulation, college grounds analysis, to mention a few. HGA is assessing the condition of existing PCC buildings, as well as sites' utilities analysis, and sustainability. HGA conducted a physical survey to PCC campuses to recommend an up-to-date effective wayfinding plan.

HGA's recommendations will be based on PCC's students' growth projections for the next 10 years and an analysis on current and future parking needs. To achieve this, HGA is conducting an analysis on different public transportation options for our students and surveying students' parking needs at our sites. HGA's will provide recommendations on how to resolve transportation concerns long term based on PCC's student population growth.

HGA will be part-taking in community town-hall meetings, students, staff and faculty forums to attain their input and to ensure it is aligned with PCC's educational plan and with the community needs.

**4. Measure P Update:** *By R. Laret, Executive Director*

R. Laret reported that Measure P is in the final stage of completion. A few of the Measure P projects are waiting for the final review or approval from DSA. He anticipates for them to be ready to move forward by Spring Break 2020 and for all Measure P projects to be completed by August 2020.

**5. Update on other Facility Projects –** *By R. Laret*

R. Laret reported that as of January 2020, three chillers that are failing need to be replaced; facilities is in the process of replacing and should be completed before April 2020. Plans are in the works to move some of Satellite programs like Nursing, back to the Main campus. The program will move to main campus once the Sarafian building has been completed. Eventually, the Radiology program will follow and return to the Main campus. We anticipate that the relocation of these program will take place in approximately seven years. The relocation of both programs to main campus will benefit to the already strained Foothill campus.

**6. Future Meetings – 1:30 pm to 2:30 pm every 4<sup>th</sup> Tuesday of the Month.**

Dr. Henes asked if the January 28<sup>th</sup> meeting could start a little later due to a conflict of schedule with winter classes. The committee agreed to start the meeting at 3:00 pm on January 28, 2020. Location to be updated.

Jan. 28, 2020

April 28, 2020

Feb. 25, 2020

May 26, 2020

Mar. 24, 2020

June 23, 2020