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FACILITIES STANDING COMMITTEE

Thursday, September 24, 2020

10: 00 – 11:00 am - MEETING VIA ZOOM

Co-Chairs:

Candace Jones

Dr. Sylvia Talaoc

Name of Person Taking Notes: Lissette V. Barnhart

MINUTES

1. Call to Order

Dr. S. Talaoc called the meeting called to order at 10:00 am

2. Approval of Minutes

M/s/p (J. Archibald/E. Cairo) to review August 24th minutes. Request for corrections and updates. Minutes approved by consensus, contingent corrections were noted.

3. 2019-2020 FSC Evaluation Summary / Committee Charge

Committee members received an electronic copy of the 2019-2020 Shared Governance Committee Evaluation Report for FSC and Committee Charge to be reviewed prior and be ready to discuss.

- Question 7 of the Evaluation was discussed on items discussed at the FSC meetings. It was suggested that emails could be sent out by A. Boekelheide as part of campus-wide updates. The email could request the campus community if there are Facilities items they wish to see being addressed by the Committee.
- C. Jones requested clarification for Question 7. Her interpretation of it is to inquire if FSC Reps report back to their constituents on items discussed at FSC meetings? It is addressing the reporting structure used by FSC reps to communicate items to their constituents and divisions.
- In questions 4 and 5, Dr. Talaoc shared a few examples when the committee made valid recommendations with supporting data provided like the SARS program proposal.
- Dr. Talaoc suggested adding a Student-centered objective to the current FSC charge that is aligned with the Facilities Master Plan. M. Bush reminded the FSC's that the Charge is provided by the College Council. Suggestions for modifying the current charge will need to be approved and endorsed by College Council. He can assist Dr. Talaoc in drafting the document for FSC review.

4. 2020-2021 FSC Goals

Dr. Talaoc asked members if they would like to add additional goals to the FSC 2020-2021 list:

- a. Technology Master Plan participation
- b. Facilities Master Plan projects
- c. Black Students Success Center

M. Bush suggested adding Campus Sustainability Plan as part of this year's goals. The FSC can report campus sustainable progress by keeping track of the campus efforts and achievements and

how PCC is becoming an increasingly sustainable campus.

5. Technology Master Plan – Report by Candace Jones, Associate VP / ITS

C. Jones provided the committee members an update on the progress made of the Technology Master Plan (TMP).

Highlights:

- On September 14th C. Jones and J. Winter presented to the Academic Senate.
- The TMP surveys are currently in progress for Faculty and Staff.
- Working with Academic Senate/Executive Committee to begin to schedule Faculty Focus Groups and Town-halls.
- Met with the Association of Students to discuss Student Surveys.
 - Agreed on the Non-Covid-19 portion of the TMP and Instructional Effectiveness is currently working on Survey.

C. Jones reminded members that the Technology Standing Committee (TSC) is calling for volunteers from the Facilities Standing Committee to be part of the subgroup of the TSC. Members that are interested in participating, reach out to L. Barnhart.

6. The Black Student Success Center- Report by Dr. S. Talaoc

Dr. S. Talaoc shared that at the last Stake-Holders meeting M. Bush presented to the group and they were open to ideas and suggestion for Short term solutions:

- Several Short-term potential spaces on campus would provide to the Black Student Success Center such as the L building where the Career Center used to be, Tutoring Center at the Library former computer lab. A location tour will be scheduled to look at potential locations
- It was determined that the current location of the Black Student Success Center will continue to be part of the project even if a new location is allocated.

Question / Dr. S. Talaoc: PCC is successful with the next Bond, Dr. Endrijonas will have standing groups discuss new spaces in new structures. How can FSC secure representation during these discussions? What will be the process of determining who will participate in these groups?

Answer / M. Bush: Based on Pres. Endrijonas' history of managing similar projects, it would go accordingly.

- After a successful bond initiative, the President will call for building users to take part in committees oversee the planning and progress of building projects.
- Facilities will manage the construction projects but the President will request for these non-facilities staff committees to report their concerns directly to her.
- In regards to the location of the Black Student Success Center, it is crucial for PCC students to be represented throughout the campus and for them to feel comfortable, safe, and represented.

Question / Prof. Cairo: Please clarify what is meant “the goal is to make Black students comfortable within a space”.

Answer/ M. Bush: PCC's goal is to provide a safe, quiet, and learning environment without disruptions. PCC students should be able to see their identity across the campus and their identity should be part of PCC. This can be accomplished with artwork, murals dedicated to learning labs

with peer groups and tutors that are peers. There are several ways the campus can use to foster a sense of belonging across the whole campus.

Question / Prof. Cairo: What will be done to provide a sense of safety within the spaces? Students have shared how their items disappear from their work areas when they briefly stepped away. Will, there be cameras in these areas to reduce the number of thefts?

Answer / M Bush: PCC currently provides policing on campus, but how well it is done can be discussed if the committee wants. The administration does not want students to feel they are being pried-on but it can be further discussed. Please shared safety concerns with Chief Matchan.

Comment / C. Jones: Currently PCC does not have areas on campus that students' can securely store their items. PCC can find other creative ways to provide students secure places to safely lock their belongings to provide a balance of comfort and safety. Instructional Effectiveness can partner with A.S. to prep a survey and find out how students feel about cameras on campus and their comfort level.

Comments / E. Gomez: On-campus recruiters such as CHP and Military, do not make students feel safe. The campus environment should be Welcoming and their presence does not facilitate that.

Thank you to PCC and FSC for their strong support to the Black Life Matters and the Black Students' Success center. It is a great support to the campus community and as such PCC should continue to provide similar efforts to other groups such as LatinX, etc.

7. Facilities & Construction Updates

- Sarafian Building Project: Funds were approved by State and move forward with Bids. It is estimated that demolition will begin in 3 months.
- Measure P: Chillers are now online and functioning. Due to the Pandemic, the Foster Youth Center and Pantry projects are moving a little slower. It will be completed by mid-October. Due to manufacturing delays from Covid-19, Air handlers will be done until February 2021.
- Facilities Services Update: Facilities continues to work on deferred maintenance and specialized projects. In anticipation of future projects, facilities began working on the design of some of the FMP projects.

Question / Dean Archibald: How is it determine what room is getting floors replacement and which rooms are not?

Answer / C. Shaffer: Facilities identifies current flooring critical issues. It then, prioritized the projects by its condition, age, and the critical need for removal, replacing, or fixing.

8. Announcement

None at this time.

9. Future Meeting Topics

Review of Facilities Standing committee goals 2020-2021.

10. Future Meetings

10:00 to 11:00 am Thursday, October 22, 2020

11. Adjournment