



Facilities Standing Committee

Tuesday, January 28, 2020

3:00 to 4:00 pm

MEETING NOTES

Committee Members in Attendance:

Linda Valencia, Classified

Dr. Matt Henes, Co-Chair

Dr. Mike Bush, Co-Chair

Dr. Terry Giugni

Richard Laret, Designee

Silvia Talaoc, Faculty

This meeting did not meet the quorum

1. Call to Order

Meeting call to order at 3:05 p.m.

2. Approval of Minutes

Agendized for next meeting.

3. Facilities Master Plan Updates – Report by Dr. Michael Bush – Assistant Superintendent/VP

- M. Bush shared HGA's presentation on STARS - Sustainability Tracking, Assessment, & Rating System. STARS sustainability system monitors and records the institution's progress and improvements.
- STARS addresses buildings, policies and practices, the campus' culture and the academic program. It engages the Community and gives recognition of the institution's progress.
- Educational Institutions have the option of subscribing on the STARS system or simply reporting without full utilization of the system. By subscribing the college is able to track their progress based on the number of items done and gain points for efforts and gaining points toward college sustainability and performance.
- The other options are not to subscribe and only report without having access to useful tools and database that assist the institution to integrate more sustainable changes and became part of the global community of STARS Institutions. PCC' initial review indicates we are currently between bronze and Silver Rating based on information from J. Archibal-Curriculum, and R. Laret
- The subscription provides the following benefits:
 - Gain International recognition for achieved efforts, it generates new ideas, engage Pasadena City College's community and surrounding community; create a Baseline for Continuous Improvement, Inform Strategic Planning & Budgeting, further integrate sustainability into the Curriculum.
 - Make real progress towards sustainability - 90% of participants' report STARS has instigated changes that move their institution towards being more sustainable. Be part of a global community.
 - The academics recognizes if the institution has education programs and courses that address sustainability such as Oceanography and other environmental classes where the curriculum covers sustainability issues that provide PCC students' tools to lead the community to a sustainable future. Points are awarded for each achieved sub-category and J. Archival feels that there are several additional points PCC can get credit for once we update our information in the system.

- In the Engagement sub-category. It seeks to recognize institutions that provide their students and staff with sponsored sustainability programs and tools towards a more sustainable campus and Community. STARS awards credit points based on the type of tools used to facilitate the information.
- We get points for Employee compensation, wellness program, and safety in the workplace.

HGA has recommended for PCC to subscribe to the STARS program as part of the Facilities Master Plan. As per today's presentation, it is a useful source of information that provides great benefits to continue PCC's goal to be more sustainable and being able to track our progress.

- M. Henes asked for clarification on the incentives/benefits to subscribing to the STARS system. M. Bush shared that PCC is leader and seen as cutting edge in the system, and subscribing to STARS it would support our commitment to sustainability. Also, it will help the College to know where we are in our progress, what will be the next step, and provide tools to reach the sustainable goals. T. Giugni added that according to STARS website by subscribing you are also provided resources tools and sustainability material that would help PCC keeping track and focus on our sustainable goals.
- R. Laret shared that the cost of STARS vs LEAD is a much better investment. STARS provides a much wider tracking system not only covering building structures as LEAD but also energy system, water systems, sustainability tools and practices as part of curriculum and employee practices. T. Giugni supports the STARS subscription from the educational point of view.

4. Formation of District Sustainability Committee

- M. Bush and M. Henes shared that several faculty members and staff (not current members of this committee) are very interested in being part of a District Sustainability Committee.
- M. Henes has three faculty asking for the creation of the committee if the previous one no longer exist. The formation of a Sustainability Committee needs to part of PCC's shared governance setting. T. Giugni pointed out that a Sustainability Committee would have several more items to review that the Facilities Standing Committee oversees and it would make more sense if it does not report to this committee. It would be more productive if a Sustainability Committee is directly under College Council.
- M. Henes will run the idea of creating a Sustainable Committee by Dr. Endrijonas and suggested M. Bush to agendized the item for the next College Council meeting.
- M. Bush pointed out that suggested that C. Sheaffer, Facilities & Construction Manager maintenance & Operations, would be an asset to a sustainability committee at PCC.

5. Future Meeting Topics.

M. Henes inquired about the roll out the FMP after Monday's Townhall.

M. Bush responded: Fac. Standing Committee member will get an online copy of FMP pdf., there will also be a copy available at the Library, at Business and Administrative Services' Office to check out. It will be sent for review and recommendations to be College council and the Senates. M.

Henes recommended that it is ready to be distributed to the senate members, to provide pdf copies and only provide case by case hard copies upon request.

6. Future Meetings – 10:00 am to 11:00 am every 4th Thursday of the Month

Due to Faculty members class schedule conflicts for the Spring 2020 semester, the Facilities Standing Committee will be meeting moving forward on the 4th Thursday of the month from 10:00 am to 11:00 am. Updated information as location meeting will be sent meeting locations confirmation.

- Updated Schedule for Spring Semester 2020:

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| Feb. 27, 2020 | May 28, 2020 |
| Mar. 26 2020 | June 25, 2020 |
| April 30, 2020 | |