



Facilities Standing Committee

MINUTES

Tuesday, September 24, 2019

LL 306 – 1:30 to 2:30 pm

Committee Members

✓ Alex Sarkissian, Student	✓ Linda Valencia, Classified
✓ Arian Nazarian, Student	✓ Lori Cortez, Classified
✓ Carl Sheaffer, Management	Niki Dixon, Management
Dr. Cynthia Olivo, Designee	✓ Dr. Matt Henes, Co-Chair
✓ Dorion Hilliard, Classified	✓ Dr. Mike Bush, Co-Chair
✓ Eduardo Cairo, Faculty	✓ Richard Laret, Designee
✓ Gita Endore, Faculty	✓ Silvia Talaoc, Faculty
Jeff Archibald, Management	Dr. Terry Giugni, Designee

1. Call to Order

Dr. Henes, Co-Chair called meeting to session at 1:40 p.m.

2. Introductions

Each Committee member introduced themselves and the area each represented.

3. Charge and Expectations

Mike Bush, Ed. D. / Co-Chair- Vice President/Bus. & Admin. Services, reviewed the Committee Charge and the Meeting Norms per the College Council. He reviewed the expectations of Committee and the members' important role as it relates to the Facilities Master Plan (FMP).

4. Review of Educational Master Plan (EMP)

Dr. Henes shared the current Education Master Plan draft. He provided an update on the progress PCC had in making revisions that reflect the PCC Mission statement.

The prior EMP, did not include some important areas of PCC. Dr. Henes mentioned a few of the added areas such as off-site campuses, accurate enrollment growth goals, more focus on students' success, closing equity gaps, local community growth and its needs, all of which have now been included on the current draft.

The Committee members inquired if there are any other plans in the event the EMP tactics do not work in reaching some of its goals. M. Bush explained that when an action or tactic to achieve a goal is not effective, the tactic needs to be re-assessed. The goals will stay consistent

but the tactics will be revisited, re-assessed and altered to accommodate the need to successfully achieve the target strategy and goal.

5. Facilities Master Plan

PCC will be working with HGA, the firm working with the previous administration preparing the PCC's Facilities Master Plan. Their contract will be extended and they are currently working on the updates to the plan.

- *Update on Facilities Master Plan Kick-Off*

On August 29th, HGA Firm conducted a Facilities Master Plan kick off with a 3 hr. presentation to PCC's staff, faculty, and administrators. At the end of the presentation, all attendees were invited to provide feedback on elements they felt were important for a successful Facilities Master Plan.

- *Next Steps*

Members of the Facilities Standing Committee will have the opportunity to review the progress of the Facilities Master Plan as it is being developed and will advise College Council if the plan reflects the College's mission and goal statements. Also, members will have the opportunity to share with the Committee, some of their constituents' concerns or suggestions in order to enhance resources and maximize utilization of infrastructure, and facilities and resource management. They will also be able to provide recommendations for sustainability and other FMP matters.

6. Update of Facilities Projects

R. Laret, Facilities and Construction Executive Director, provided status on PCC's current facilities construction projects on Measure P, Capital Outlay, Scheduled Maintenance and Future PCC projects currently under development.

Under the Capital Outlay Projects R. Laret reported on the following projects:

- Progress on Measure P in its completion stage. He informed the Committee on the last modification of the Sculpture and Ceramics renovation, ADA restroom renovations on the Catherine J. Robbins Bldg., the Printmaking classroom upgrades, Health Sciences Division office and building contingency.
- The Sarafian building project continues to move forward. It is estimated that demolition will begin in May 2020 and it is estimated to be completed in 90 days.
- The previous DSA Plan, the Sarafian building did not include the Vosloh Forum which is being corrected.
- Other updates discussed were the John Muir Center Renovations and the Welcome Center Remodel (former Library).
- New play area for the Child Development Center is in the works.
- Library and CEC- Chiller and Ice Store Bank replacements.
- Vosloh Forum Utilities and infrastructure upgrade.
- Stadium grounds renovation.
- Jane Addams Building – AC package unit replacement and emergency generator replacement.
- Campus-wide roofing.

7. Future Meeting Topics

Energy Sustainability was discussed and the many different ways we can conserve energy. D. Hilliard will provide a list of energy conservation tips for Committee member to share with their colleagues.

8. Future Meetings – 1:30 pm to 2:30 pm every 4th Tuesday of the Month

Plan to attend:

Oct. 22, 2019	Jan. 28, 2020	April 28, 2020
Nov. 26, 2019	Feb. 25, 2020	May 26, 2020
	Mar. 24, 2020	June 23, 2020

9. Adjournment

Meeting adjourned at 2:40 p.m.