



## PASADENA CITY COLLEGE MEETING AGENDA and NOTES

**Title of Meeting / Committee Name:** College Council

**Thursday, June 21, 2018 10-11:30am**

**Room:** G1 Conference Room

**Chair:**

**Dr. Rajen Vurdien**

**Name of Person Taking Notes:**

Lucky Springfield

### Meeting Notes

In Attendance: Dr. Rajen Vurdien, Crystal Kollross, Carlos Altamirano, Elaine Chapman, Graciela Caringella, Jeannie Sullivan, Joseph Futtner, Lynora Rogacs, Shelagh Rose, Terry Giugni, Valerie Foster

Dr. Rajen Vurdien called the meeting to order at 10:10 AM.

#### I. Public Comment on Non-Agenda Items

- None.

#### II. Review and approval of meeting notes from May 10, 2018

- Motion to approve – V. Foster. Second: C. Altamirano. Comments: C. Altamirano requested edits to the announcements. Approved.

#### III. INFORMATION ITEMS

##### 1. Superintendent-President's Update – Dr. Rajen Vurdien

- PCC had a wonderful Commencement, Friday, June 15<sup>th</sup>. There were 1,085 students who attended the ceremony. Over 6,300 degrees were awarded to 3,200 students. PCC is among the highest degree awarding institutions in the state of California.
- There are several articles in the newspapers praising the various commencement or graduation activities we had on campus. A thank-you to all the faculty, staff, students, and administration for coming together to celebrate the success of the students at all of the events on campus.
- PCC is meeting our FTES targets that will allow PCC to add funds to necessary irrevocable trust for unfunded liabilities related to benefits STRS and PERS contributions.
- The funding formula for PCC is based on completion and is now spread over a period of three years.
- The U building will be funded 100% by the state, minus the cost increase, which can range for PCC between \$9 - \$12 million dollars to finish.
- PCC is still negotiating with the state to add more elevator banks in the U building. However, the state still refuses to allow PCC to add the two elevator banks in the building, because the plan that was originally submitted did not call for any additional

elevators.

- Next year PCC will be receiving \$1.4 million to finish the U building design.
  - If the U building is funded 100% then the plan is to raze the U building Fall 2019.
  - Student Affairs plans for a great start for the Fall 2018 semester with the opening of the Welcome Center.
  - Student Services will be proceeding with the hiring of the Director of International Student Program and the Director of Admissions and Records.
  - The pay raise for faculty should go through very quickly and the additional 1% off schedule checks July 1<sup>st</sup> will be available.
  - Currently the dual enrollment MOU with John Muir High School has to go to their board and PCC's board twice for approval. One item is an MOU for the dual enrollment, second will be the lease agreement for John Muir, and third is to pass a resolution for building an "open campus" walkway.
2. Academic Affairs Update – Dr. Terry Giugni
    - Presently PCC has hired twenty-eight instructors, possibly one other, out of the thirty-two Faculty hiring goal. We will be hiring temps.
    - Enrollments from yesterday, 1<sup>st</sup> day of summer season, PCC was at 83.8% and today at 80%.
    - PCC has generated sufficient FTS to meet both base and growth.
    - PCC has been preparing for the new funding formula.
  3. Student Affairs Update
    - None.
  4. Business and Administrative Services Update
    - None.
  5. Standing Committee Report – Annual Summaries
    - C. Kollross presented the Standing Committee Report.
    - There were about eight standing committees that were active this year: BRAC-Budget and Resource, P&P-Planning and Priorities, District Technologies, Student Success, Accreditation, Calendar, Institutional Effectiveness, and Professional Development.
    - BRAC and P&P have their annual summaries completed.
    - The annual summaries are available on the webpage of each standing committee.

#### IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. IEC Broad Recommendations to the College
  - C. Kollross went over the Institutional Effectiveness Committee (IEC) Broad Recommendations that were from the unit reviews.
  - Dr. Vurdien requested an action plan to address the IEC broad recommendations and then at that point the Committee can review and make a recommendation on whether to make a commitment or not.
  - Committee assigned a task for one co-chair of the Student Success Committee, the Academic Senate President, three College Vice Presidents, the Classified Senate President, and the Management Association President to review the Broad

Recommendations and assign responsibility to specific groups. The groups have until the next College Council meeting, in September, to present an action plan.

2. BP 3440 Animals on Campus, AP 3440 Service Animals and AP 3441 Animals on Campus
  - C. Kollross presented BP 3340, AP 3340 and AP 3441 to the committee.
  - Committee discussed the wide range of roaming animals and the increased numbers of service dogs on campus this past Spring semester.
  - Motion to move BP 3440 through the Shared Governance: C. Altamirano. Second: J. Futtner. Comments: Dr. Vurdien requested the BP 3440 come back for review by January 2019. Approved.
3. AP 4100 Graduation Requirements for Degrees and Certificates
  - T. Giugni presented AP 4100 to the committee.
  - There were two changes made: 1. Applying for the completion of a certificate will happen through the Admissions and Records Office. 2. Auto awarding degrees and certificates.
  - Motion to approve AP 4100: S. Rose. Second: V. Foster. Approved.
4. AP 3251 Institutional Effectiveness
  - C. Kollross presented AP 3251 to the committee.
  - AP 3251 was initially developed 2010.
  - IEC reviewed and aligned AP 3251 language to PCC's current practice.
  - A motion was shared to move AP 3251 through the Shared Governance to approve: J. Sullivan. Second: E. Chapman. Approved.

#### V. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

- None.

#### VI. ANNOUNCEMENTS

- Joe Futtner mentioned the Pasadena Museum of California Art is closing after 16 years.
- Joe Futtner also shared that Management Association has elected its officers for the new academic year.
- G. Caringella stated the Classified Senate will be finalizing their nominations by next Wednesday, June 27<sup>th</sup>.
- L. Rogacs gave a thank-you to V. Foster for three years of serving on the Academic Senate.

#### VII. ADJOURNMENT

- Meeting adjourned at 11:19 AM.
- Motion to approve: C. Altamirano. Second: S. Rose. Approved.