



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: College Council

Thursday, May 10, 2018 10-11:30am

Room: President's Conference Room

Chair:

Dr. Rajen Vurdien

Name of Person Taking Notes:

Lucky Springfield

Meeting Notes

In Attendance: Dr. Rajen Vurdien, Crystal Kollross, Carlos Altamirano, Carol Calandra, Cynthia Olivo, Elaine Chapman, Graciela Caringella, Jason Robinson, Joseph Futtner, Kiely Lam, Lynora Rogacs, Mark Whitworth, Richard Storti, Shelagh Rose, Terry Giugni, Valerie Foster

Dr. Rajen Vurdien called the meeting to order at 10:02 AM.

I. Public Comment on Non-Agenda Items

- None.

II. Review and approval of meeting notes from March 22, 2018.

- Motion to approve – C. Altamirano. Second: C. Calandra. Approved.

III. INFORMATION ITEMS

1. Superintendent-President's Update – Dr. Rajen Vurdien

- Pasadena Area Community College District has completed negotiations with all the Executives, Management, and the Faculty Association.
- The Faculty Association will receive a 2% increase for the year '17-'18 and COLA for the year '18-'19. Adjunct instructors will get an additional 2% with an additional 5% on overload and adjunct teaching. Replacing the compensation that was given to adjunct faculty to complete the student learning outcomes assessment.
- For the year '17-'18, there is an additional 1% one-time payment for everybody.
- Currently much discussion and recommendations at the state level regarding the new funding formula.
- The Chancellor's Office and the Governor would like to have an online college, which would be the 115th community college. However, the 114 other community colleges have some serious questions and concerns.
- The college is busy hiring thirty-two faculty positions, sixteen have been accepted and the other half are in various stages of the process.
- At the administrative level, PCC is hiring three Deans: Dean of Natural Sciences, Dean of Performing & Communication Arts, and Dean of Business, Engineering & Technology.
- PCC will make base enrollment numbers for '17-'18 and with a strong summer, PCC

will be meet their FTS target.

2. Academic Affairs Update – Dr. Terry Giugni

- Regarding the 115th community college, their basic initial plan would be accredited by ACIS while working on getting their ACCJC accreditation. It looks like the two legislative bodies in California, the Senate and the Assembly are opposed.
- Dr. Olivo and Dr. Giugni have been meeting with a number of people in the process of developing a Career and Completion Center.
- Professional Development and Equity have found a space to share. The space will require other departments to vacate and shift to other locations.
- Final paperwork on current projects still needs approval from the state before authorization to continue or open any new projects.

3. Student Affairs Update – Dr. Cynthia Olivo

- Grad Fest is on May 31, 2018.
- Students can pick up their cap and gown on Tuesday, June 12, 2018 – Thursday, June 14, 2018.
- Commencement Speaker Tryout application is due on May 18, 2018.
- This year students will receive four tickets each instead of six, to address the issue PCC experienced last year where there were too many individuals in the Jackie Robinson Stadium.
- Thank you to Crystal Kollross and her team for giving up space for Equity and Professional Development.
- Student success data for completion reveals that we only have an 11-percentage-point gap between all students who complete and Latino and African American students.
- Information was sent out about a program with UCLA. There 100 spots for students to have a residential transfer experience at UCLA, living in the residential halls.
- Vanessa Culick, MSW is the new Social Work Services Coordinator and new intern Madelyn Santoyo, MSW are two individuals to help scale up social work services for students.
- Emergency Aid has new hours and there is about \$25,000 to start up a peer mentor pilot program.
- PCC has awarded \$84, 000 to 68 undocumented students for emergency aid, and there is \$41,000 remaining.
- International Director Position is closed online, they will be taking a look at the candidate pool.
- New online admission application coming soon to improve experience for students enrolling at PCC.
- There will be more space added to the International Students department.
- Dr. Kijua Snaders-McCurty, PCC Alumni and VP of Inclusion at Mount Holyoke University will be Keynote Speaker for EOP&S graduation on May 23, 2018.

4. Business and Administrative Services Update– Dr. Richard Storti

- All PCC projects are sure to go through the proper process to get DAS approvals.
- The Measure P project in the E building will provide a geo lab, a GIS and renovated

- restrooms. This project may be completed by the fall.
- PCC has provided revised VRC plans to DSA and hoping to start construction in July.
 - The Pathways project, PCC has been working with the architect and DSA for the submittal. This project is similar to the VRC timeline.
 - The May revise will be released by the Governor tomorrow morning. Fiscal team will build in any changes with the new revise into the budget that is presented to the board at the May 23rd Board meeting.
 - COLA was initially 2.51% and now 2.71%.
5. Standing Committee Report – Accreditation Standing Committee – Lynora Rogacs
- Midterm report was submitted with confirmation from ACCJC that they received it. That will be reviewed at their June 2018 Commission meeting.
 - The Annual report was submitted in early April.
 - The Rosemead sub change was submitted for the Rosemead site and will be reviewed at the June 2018 Commission meeting. There might be a site visit over the summer and they are able to handle that.
 - The Committee is reviewing its AP membership and some of the procedures in terms of writing reports. Starting to go through the standards and isolate key individuals that will need to serve on writing groups for the institutional self-evaluation reports due in the end of 2020.
 - ISER training ideally will begin in the spring of 2019 and groups will be formed in the fall 2018.

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP and AP 4240 Academic Renewal – Academic Senate
 - Presented by C. Kollross.
 - No changes to BP 4240 and will move forward.
 - The limits were changed in AP 4240, to make it easier for students to petition for academic renewal.
 - Motion to approve AP 4240: V. Foster. Second: C. Altamirano. Approved.
2. AP 4011 Flex Calendar for Faculty
 - Presented by C. Kollross.
 - Procedure has been through the Academic Senate and has gotten their approval.
 - There was a change to 2A. The terminology was changed to match the faculty contract so a full-time faculty obligation is equivalent to two full work days as defined in the faculty contract, Article 5.2.
 - Committee had discussions defining what a full work day is and the formula of a full work day.
 - Committee came to an agreement. During this year, the college and the union will negotiate the length of the day for flex purposes.
 - Motion to approve 14 hours of flex for '18-'19: C. Altamirano. Second: L. Rogacs. Opposed: None. Abstentions: None. Motion approved.

- Language corrected under 2a.i. The first duty day will be the first business day prior to the start of the fall classes. Committee will approve with the change.
 - Motion to approve adjunct defining faculty obligation as equivalent to the number of hours they would be teaching on the two Flex days if they were on campus: S. Rose. Second: C. Altamirano. Opposed: M. Whitworth. Abstentions: None. Motion approved.
 - Dr. Giugni suggested adding chairs to the Faculty Association list.
 - Motion to approve AP 4011 with the two amendments: J. Futtner. Second: V. Foster. Opposed: None. Abstentions: None. Motion approved.
3. AP 4012 FLEX Calendar for Classified – Jason Robinson and Crystal Kollross
- Motion to approve AP 4012: G. Caringella. Second: M. Whitworth. Opposed: None. Abstentions: None. Motion approved.

V. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Shared Governance Committee Evaluation
- C. Kollross shared that each committee member will be receiving a survey in the next couple of weeks.
 - The Planning and Priorities Committee suggested changing the word “less” to “fewer,” removing the option “neutral” with the working “unknown/I don’t know” or “Neither Agree/nor Disagree” for answering the questions, and adding other questions that allows for a short answer.
 - Committee had no questions or discussion.
 - C. Kollross will make the changes and move forward.

VI. ANNOUNCEMENTS

- K. Lam announced the Ramadan Together event on Monday, May 14th from 12PM – 2PM in the Circadian. Presented by the Associated Students’ Cultural Diversity Committee.
- Alejandro Chavez, Adrian Casillas, and Kiely Lam have been appointed to be on the revision committee for the Presidential search. Thank you to Dr. Foster and Dr. Vurdien for helping the students have a voice.
- Tomorrow Associated Students will be going over the mission statement with C. Kollross.
- Dr. Olivo gave a congratulations to K. Lam she was one of the student honorees at the Flea Market Scholarship Banquet.
- J. Futtner shared the Management Association will be conducting its annual retreat at the University Club on Friday, May 18th, 8:30 AM – 1:00pm. Much appreciation to Jason Robinson for his assistance in this regard.
- C. Calandra announced on May 31th, 12PM, VRC will be hosting the Memorial Day observance. This is the tenth year.
- G. Caringella shared on behalf of Classified Senate, they will be offering three different Classified Professional days May 30th, June 20th and July 11th.

- S. Rose announced three events. 1. May 24th is Pathways Student Conference in the quad, which needs judges. 2. Monday, June 4th the Academic Senate Scholarship award Ceremony at 5PM. 3. Thursday, June 14th, from 11:30 AM – 1:30 PM is the Academic Senate Awards and Retirement Banquet.
- C. Altamirano shared three announcements: 1. Loteria night and Dodger night raised over \$1000 in scholarships. 2. May 22nd will be the President's Latino Advisory Committee Scholarship Dinner. 3. June 8th will be the Latinx graduation in the Sexson Auditorium.
- K. Lam shared the Associated Students are in the process of student elections.

VII. ADJOURNMENT

- Meeting adjourned at 11:32 AM.
- Motion to approve: C. Altamirano. Second: M. Whitworth. Approved.