



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: College Council

Thursday, March 22, 2018 10-11:30am

Room: President's Conference Room

Chair:

Dr. Rajen Vurdien

Name of Person Taking Notes:

Lucky Springfield

Meeting Notes

In Attendance: Dr. Rajen Vurdien, Carlos Altamirano, Carol Calandra, Cynthia Olivo, Ekaterini Kottaras, Elaine Chapman, Joseph Futtner, Kiely Lam, Lynora Rogacs, Richard Storti, Rudy Perez, Shelagh Rose, Valerie Foster, Patricia Quinones, David Colley, Brian Vidal

Dr. Rajen Vurdien called the meeting to order at 10:07 AM.

I. Public Comment on Non-Agenda Items – None.

II. Review and approval of meeting notes from February 22, 2018

- Motion to approve: S. Rose. Second: J. Futtner. Abstention: L. Rogacs. Approved.

III. INFORMATION ITEMS

1. Superintendent-President's Update – Dr. Rajen Vurdien

- This week we have had a three day EEO workshop training for faculty and staff hiring.
- Yesterday we had two experts give a presentation on completion from the state of Washington, Walla Walla and South Seattle.
- Last week we had our Flex Day and the focus was on completion.
- Enrollment is ok. Moving forward. We are almost certain we will meet our target for next year.
- Due to the funding formula from the legislature, Dr. Vurdien reminded the committee to continue to strongly focus on completion in order to gain more funding for PCC, using Citrus College as an example, which will be gaining 12 million dollars.
- The Senate is working with faculty trying to improve the completion percentages.

2. Academic Affairs Update – Dr. Cynthia Olivo (For Dr. Terry Giugni)

- Two weeks ago, 25 faculty and Deans attended the California Acceleration Project conference and gained clarity about Assembly Bill 705.
- Multiple Measures have started to be implemented by placing students into courses based on high school GPA.
- English, Math, and ESL will have curriculum changes as part of AB 705. It is the law and PCC must comply by fall of 2019.
- Flex Day was very successful and the Division of Social Sciences worked on their two-year course schedule in maps and it went very well.

3. Student Affairs Update – Dr. Cynthia Olivo

- An email will be sent out with tips on where to refer students for counseling, psychological support, and social support.
- A proposal is being created for the Executive Committee for mental health and wellness support which will include the development of a peer counselor program.
- An Award for Innovation was submitted, to help PCC implement more completion services for our students. It is about a four-million-dollar proposal.
- April 6th is the last day to submit graduation petitions so they can graduate for spring.
- April 30 is the last day to inform Student Affairs if a student is one semester away from graduation. The student will be given second day priority registration. 2000 students have been helped through this method.
- Developing a nudging system to encourage students to enroll in PCC's late-start classes that begin in three weeks. They are currently about 40% filled.
- The Welcome Center in the L Building is in the bidding stage for architects and it may take up to two years to redesign.
- This summer there will be a pop-up Welcome Center in the Wi-Fi Lounge.
- The Career and Completion Center will be housed in the Industrial Technology building.
- Working on clarification from the Chancellor's Office on the money available for their first year Promise and our Foundation to clarify what PCC's Promise is going to look like.
- Dodger night is coming up, don't forget to buy your tickets this Friday.
- Tonight the Association of Latino Employees is hosting Bingo night.

4. Business and Administrative Services Update - Richard Storti

- At the state level standpoint economics are favorable and the future is positive for PCC funding opportunities.
- Currently budgeted revenue for next year will be at the same level as this year.
- Continued wait for the May revise to come out sometime in mid-May.
- The final budget will be signed into law before the end of June, but currently included in the budget is COLA at 2.51%.
- The Board of Trustees approved a resolution authorizing the college to establish an irrevocable trust. The liability for OPEB, Other Post-Employment Benefit, is \$33 million dollars. To help save possibly a million dollars from the general fund each year, PCC has set aside less than \$14 million.
- C. Olivo requested localized data to outreach to the people who are unemployed and encourage them to enroll in PCC.
- PCC will realize \$950,000 guaranteed payment in the first year from Follett, the new managers of the PCC Bookstore.
- Follett will be spending \$200,000 on capital improvements for the Bookstore.
- Target opening day for Follett is in mid-May.
- PCC's architects will be submitting the plans for the U Building to the Chancellor's Office tomorrow.

5. Standing Committee Report – None.

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. HEDS Equity and Diversity Campus Climate Survey – P. Quinones
 - PCC has partnered with HEDS, Higher Education Data Sharing Consortium, to administer a campus climate survey designed for everyone in the campus community.
 - The survey will go out March 26th and ends April 30th.
 - The survey looks for people's own experience with discrimination and their own perceptions of diversity, equity, and inclusion on campus.
2. Budget Retreat update and Final Prioritized list – D. Colley
 - There were two halves to the retreat. The morning half was made up of various administrative reports and the afternoon half was spent with the members broken up into teams. The teams were given a 139-item list to score based on a rubric.
 - The final prioritized list was based on an average of the teams' scores.
 - Dr. Storti uses the prioritized list to help guide the budget for spendable, undedicated funds.
 - C. Olivo recommended to build on and figure out how to budget in line with PCC's current strategic goals.

V. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. AP 7250 Administrator Hiring Procedure – Information only
 - Section 4, letter C was sent back for language clarification.
2. BP 5010 Admissions – Pulled.
3. AP 5011 Admission, Concurrent or Dual Enrollment – Pulled.
4. AP 5010 Admission – Pulled.

VI. ANNOUNCEMENTS

- K. Lam shared Community Nights, which will bring together students and professors for an interactive dialogue. March 29th, from 7 PM – 9 PM, will be about "Water," taking place in the Circadian.
- S. Rose announced the Huntington Library will be giving free entrance to all PCC students and staff. She will be sending out the weekend dates in late April to early May.
- C. Altamirano mentioned Dr. Silvia Toscano is hosting a couple of events, "Remembering Activism with an Equity Lens," and "Observation and Reflections of an Educator." Thursday, March 29th, 12:30 PM – 3:30 PM and 7:00 PM – 9:00 PM, both in the Creveling Lounge.
- J. Futtner shared he will be leaving on March 29th and returning April 8th. His responsibility will be an oversight Dean for Brian Adler's Study Abroad program in Oxford, England.

VII. ADJOURNMENT

- Meeting adjourned at 11:02 AM.