

**College Council.**  
**12/8/2016 Meeting notes**

Call to order at 10:01 am

I. Public Comment - None

II. Approval of notes/minutes of 10/27/2016 meeting - approved

III. Information Items

1. Superintendent-President
  - i. 2-4 today Holiday party hosted by the Superintendent-President. Dr. Vurdien reminded managers yesterday to allow classified staff to attend.
  - ii. Dr. Vurdien thanked everyone at the college for the hard work they have done this past year. ASPEN top 10 finalist. Team to address ACCJC rec was great. Dr. Vurdien confirmed yesterday with commission that it is looking good. Thanks to faculty, staff, managers for the hard work. Should know accreditation status first week in February. Still have a midterm report to write and another self-evaluation in 2022. Need to be sure we are following the standards. Staying on probation could effect enrollments, PCC doesn't want to have that happen. FTES base will be reduced if we lose enrollment. Would affect our financial situation and FON.
  - iii. Superintendent- President's Innovation grant is in the RFP phase – looking for innovate ways to improve course completion and degree completion. Looking for innovative ideas for those not in current PCC programs
  - iv. Two ballet measures passed 51 and 55. \$61 million to rebuild the U building coming to PCC. Dr. Storti has been instructed to develop a planning committees for this project. Governor has not signed the bond sale yet. When he does Rajen wants to be ready.
  - v. Considering working on capitalizing on international students i.e., bringing them in. College Presidents around the state are going to start working on this with the CCCCCO to provide opportunities to international students
  - vi. Academic Senate newsletter was very well done. Compliments to Dr. Foster.
  - vii. Annual report is being prepared by Alex Boekelheide

2. Academic Affairs

- i. Enrollments winter and spring is happening. Winter 66% filled 8600 students. 40% on noncredit 800 students. Spring is at 51% with 13000 students noncredit 700 students
- ii. Deans working on summer schedule, Depends on success of winter
- iii. Instruction working with C&I and deans on cleanup of curriculum being driven by financial aid audit. CTE code clean up. Matching up all the data bases. State, catalog, banner, webcms, gainful employment. Fin aid PPA and elumen. Have some money available to work on this through state funds and technical assistance. Working on cleaning up names of programs with C&I committee.
- iv. Working on Strong workforce template. New project from the state. Adding on to the CTE emphasis. Calling it an investment instead of a grant. LA-Orange county consortium. Looking for a return on their investment. More and better trained individuals. Working on the proposal, managers and faculty. Due 12/15/2016. Submitting around 30 projects. \$1.4 million received just waiting on how to allocate.

3. Student Affairs

- i. Fall initiatives - transfer applications for CSU and UCs reaching out to find out how many applied. See Cynthia's handout – see attached for full report

#### 4. Business and Administrative Services

- i. Prop 55 and 51 passed. 51 - 2 billion to CC. First project on CCCCCO list is the U building \$61 million - hoping for a July release of the money
- ii. January release of next budget. Preliminary look in /January
- iii. 55 extended the income tax 12 years to 2030. Get to keep \$15 million in our budget. Not new but prevents a cut
- iv. U building user group will start meeting in January/February. Looking at evaluating architects, needs for the building. Hoping to have it up in 5 years. Needs to be like for like in square footage. Want to build a building that is scablands if additional money is available
- v. Campus safety and security - active shooter drill in the spring term. Being aware of different types of emergencies

#### 5. Standing Committees

- a. DTC - Reviewed membership will keep as is. Considering for making a Comprehensive technology review team to review technology purchases. 16 members with a few vacancies. Rajen - need District technology to approve technology purchases to insure we can support and service technology.
  - i. Technology training is a concern with faculty.
  - ii. Peer review is very important in this area as well
  - iii. Rudy - technology in the U building is important
  - iv. Total cost of ownership
- b. BRAC - membership review added a faculty

#### IV. New Items

##### 1. BRAC membership –

- Foster do you need diversity in Faculty representation outside of the Union. No member of Senate Exec is currently on the Academic Senate.
- Grace -Fix number 9 to say Classified Senate.
- Current faculty members have termed out. Need to understand what is needed to appoint new Faculty representatives.
- Table membership recommendation and bring back in February

##### 2. SS Standing Committee –

- Committee to create action items that crosses over the various student services committee - see #6 on her handout.
- Communicate thoughts on the committee to Dr. Giugni and Dr. Olivo
- Bring Charge and Membership to next CC meeting

##### 3. 17/18 College Calendar

- Dr. Giugni - handout. -- lots of conversation – mock-up #4 presented.
- Flex day on 8/25 prior to the start of the fall semester.
- Tito - Veterans Day on the 10 actually the 11th but the day we take off is the 10. Say Observed instead of actual Veterans Day.
- No Flex in spring 2018.
- Motion by Jeannie, Second by Tito – Dr. Giugni may to adjust spring 2018 to add a Flex day. Will do later if needed.

- Classified concerned about too many things on 8/25. But student orientation moving to 8/24.
- Fall has 77 instructional days not counting Saturday's with Flex. 77 days in spring so room to add flex day without Flex designated.
- Approved unanimously with friendly amendment for March 15 as flex

#### 4. BP 5500 Student Conduct

- Hasn't been revised since 2003.
- Added the legally mandated language to the policy statement.
- Motion to approve –Joe; Second-Stephanie; approved unanimously.

#### 5. AP 5520 – Student Discipline Procedures

- Full procedures. Outlining discipline procedures.
- Motion to approve - Shelagh; Second - Jeannie second; approved unanimously

#### 6. BP 4030. - Valerie discussed. Information only

#### 7. AP 4020

- Dr. Vurdien asked about training for faculty on curriculum development. College maintains a list of faculty that have been trained in C&I.
- C&I Committee members are the only ones trained right now but working to expand that.
- Dr. Vurdien wants to know which faculty and deans have been trained on curriculum development.

### V. Old Items

#### 1. CC Goals for 16/17

Motion to approve – Shelagh: Second –Mark; approved

#### 2. Technology Master Plan – Matt Kiaman -

- 4 year plan. Vetted in multiple formats with campus community. Opportunities for input online and at meetings. Disaster preparedness included. Motion to approve – Stephanie; Second – Mark. Approved

#### 3. BP/AP 3900 – Time, Place, and Manner

- Dean Cobb - Dean Cobb is willing to visit Academic Senate and Classified Senate meetings to provide information.

#### 4. BP/AP 3250 Integrated Planning – approved

#### 5. BP 3251 Institutional Effectiveness – approved

### VI. Announcements

#### VII. Adjourned at 11:49 am

In Attendance: Dr. Vurdien, Mark Whitworth, Valerie Foster, Jay Cho, Stephanie Fleming, Shelagh Rose, Joe Futtner, Elaine Chapman, Rudy Perez, Jeannie Sullivan, Graciela, Caringella, Monica Molina, Dr. Olivo, Dr. Giugni, Dr. Storti, Matt Kiaman, Tito Altamirano, Crystal Kollross.