



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COLLEGE COORDINATING COUNCIL

Thursday, September 29, 2016

10:00 AM – 11:30 AM

Library Terrace Room

NOTES

Members in attendance: Dr. Rajen Vurdien, Graciela Caringella, Stephanie Fleming, Dr. Valerie S. Foster, Joseph L. Futtner, Audrey Joseph, Monica Molina, Alexis Rivera, Shelagh E. Rose, Jeannie Sullivan, Mark Whitworth,

Guests: Dr. Terry Giugni, Matthew Kiaman, Crystal A. Kollross, Dr. Cynthia Olivo, Dr. Kathy Scott, Dr. Richard Storti

Dr. Rajen Vurdien called the meeting to order at 10:08 AM.

- I. Public Comment on Non-Agenda Items
None

II. INFORMATION ITEMS

1. Superintendent-President's Update
Received HSI grant. Dr. Vurdien thanked and congratulated members on the writing team.
ACCJC confirmed their team will be on Campus October 19 for 1 day only, with 4 persons on the team.
Flex day next week.
2. Academic Affairs Update
Dr. Giugni, distributed 3 FTES apportionment reports and provided an explanation.
Dr. Vurdien, Enrollment Management committee and CIO need to look at the number of sections and fill rates. There are sections running against each other.
Finalizing winter and spring schedules; not yet started on summer.
3. Student Affairs Update
Dr. Olivo, thanked everyone for participating in Aspen meetings. Big thanks to Kathy Barnes for coordinating all the meetings.
Financial aid update provided. Numerous students still to complete their bio with tax documents. Will be utilizing a text app to communicate this.
Thanked all for participating in Welcome Day.
4. Business and Administrative Services
Dr. Richard Storti, annual fiscal audit currently in process. Auditors will provide recommendations with any issues. October 20 is the Great Shake Out across all 3 sites. Everyone must evacuate buildings according to emergency evacuation plan.
5. Standing Committee Update(s)
None

III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. AP3200 Accreditation

Dr. Kathy Scott, this was previously presented. Jeannie Sullivan questioned the distinction between classified and confidentials. Dr. Vurdien, under California law, there is no distinction.

Motion made by Dean Joseph L. Futtner to approve AP3200 Accreditation as reviewed and presented. Motion seconded by Jeannie Sullivan. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

Accreditation Update

Dr. Kathy Scott, Leads of work groups should make themselves available on October 19 in case ACCJC team wishes to meet. Dr. Vurdien, these visits typically not long. They may want to look at more evidence.

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. College Council Goals 2016/2017

Dr. Vurdien, as a shared governance body of the college, committee should have goals which are evaluated every year. Representatives should start thinking about this including what have we accomplished, student success, and closing achievement gap.

2. Membership of Standing Committees

Dr. Vurdien, each standing committee to look at their membership, evaluate, and determine if appropriate. Some titles have changed or positions no longer exist.

3. BP 4300 Field Trips

Crystal Kollross, changes are in bold. Some of the verbiage is legally required.

Motion made by Mark Whitworth to approve BP4300 Field Trips as reviewed and presented. Motion seconded by Valerie Foster. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

4. AP 3001 Faculty Role in Shared Governance – information only

Crystal Kollross, change is in bold. No vote necessary.

VI. ANNOUNCEMENTS

Get L.I.T transfer workshop is October 4.

VII. ADJOURNMENT

Dr. Vurdien adjourned the meeting at 11:04 AM.